

## INSTRUCTIONS FOR SWIMMING POOL SPA OR HOT TUB APPLICANTS

A BUILDING PERMIT IS REQUIRED for any pool, spa or hot tub has a depth greater than 24 inches, used, intended to be used or which may be used for swimming, bathing or wading, whether constructed, installed or maintained in, on or above the ground. Setbacks from property lines are REQUIRED for ALL pool, spas or hot tubs, and the position of the pool, spa or hot tub.

### WORK ON THE POOL, SPA OR HOT TUB MAY NOT BEGIN BEFORE THE PERMIT IS ISSUED

FENCE OR DECK REQUIREMENTS: An enclosure (see New York State Uniform Fire Prevention and Building Code requirements attached) shall be provided around outdoor swimming pools which surround the pool and accessory equipment only. Such enclosure shall be at least 4 feet high, have a maximum clearance of adjoining grade of 2 inches. Where a picket-type fence is provided, horizontal openings between pickets shall not exceed 4 inches. Such enclosure shall resist a horizontal force of 150 pounds per foot applied at a height of 4 feet.

Structural bracing shall be within the enclosure. Gates or doors shall be self-closing and self-latching with the latch handle at least 40 inches above grade and located within the enclosure, and shall be securely locked with a key, combination or other child-proof lock sufficient to prevent access to the pool, spa or hot tub through such gate when it is not in use or supervised. Spas and hot tubs that have locking covers are exempt from fencing requirements.

A pool less than 24 inches deep is exempt from this requirement. If deck structures are associated with the pool, A PERMIT APPLICATION for the deck MUST BE MADE, along with the pool, spa or hot tub permit application.

Pool alarms are required under section 1228.2 of section 378 of the Executive Law of New York State except as exempted above.

UNDERWRITER APPROVAL AND INSPECTION: The owner or contractor is responsible for having all electrical work associated with the pool, spa or hot tub inspected, and being issued a Certification of Compliance before the pool, spa or hot tub is used. A Ground Fault Circuit Interrupter (GFCI) MUST be part of the electrical

inspection. *The pool, spa or hot tub MUST NOT BE USED until this certificate is received.*

### NECESSARY REQUIREMENTS

1. Overhead electric wires: minimum 10' measured horizontally from edge of pool, spa or hot tub, deck or any platform.
  2. Ground Fault Circuit Interrupter (GFCI) device required.
  3. All electrical installations MUST be inspected by an approved electrical inspection agency.
  4. In-ground pools must be enclosed with a fence at least 4' high, gates or doors shall be self-closing and self-latching with latch handle at least 40" above grade and located within the enclosure and locked when pool is not supervised. Walls of aboveground pool may be used in lieu of fence, provided walls are 46" high on all sides, and ladder is removed when pool is not supervised. Folding ladders MUST be locked in up position.
  5. Pool alarms are required under section 1228.2 of section 378 of the Executive Law of New York State.
- I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS INFORMATION. ALL PROVISIONS OF THE LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT