

Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of December 12, 2023
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Present:

Mayor Dellerba, Trustees Brach, Satterly, Stabb and Stanford Street Supt. Rick Welch, OIC Frederick Robenski, WWTP Foreman Lucas Kafka, Fire Chief David Pritchard, Jr., Nick Amicucci, Fire Dept., Michael Andrews (Trustee Elect), Patrick and Katrina Fiorenza and Clerk Lee. Absent: None.

Visitors: Joe Rowlands of NOCCOG, Patrick and Katrina Fiorenza, and Michael Andrews.

Meeting:

Mayor Dellerba called the meeting to order at 7:00 PM with the Pledge of Allegiance.

Minutes:

Motion by Trustee Brach, seconded by Trustee Stabb to approve the workshop meeting minutes of November 14, 2023 as presented. Ayes – Trustees Brach, Stabb, Satterly and Mayor Dellerba; nays – none; abstains – Trustee Stanford. Motion carried.

Visitors:

NOCCOG- Mr. Rowlands spoke of several items in the December newsletter.

Katrina Fiorenza- Mrs. Fiorenza spoke regarding the trails in the Erwin Park and leading over to the BYAA, and commended the Village of Boonville's employees on a job well done on the construction and maintenance of the trails. Mrs. Fiorenza stated that she and her husband, Patrick, use the trails on a regular basis and are grateful for them.

Correspondence:

Seager Family- A note of gratitude and thanks was received from the Seager Family. Mrs. Seager stated in her letter, that she and her family use the Transfer Station and "have noticed improvements over the years, during the time when James Brach started working there". In her letter she thanked Jim and the other Transfer Station employees for "taking pride in their work".

NYS DOT- The Governor's 5-year Capital Program continues the BRIDGE NY Program at a funding level of \$200M per year. This letter announces the availability of funding and makes municipalities aware of key aspects of the BRIDGE NY program.

OHSWA- A letter from Mr. William Rabbia, Executive Director of OHSWA, announcing his impending retirement after over 30 years of service to the authority.

Grants & Treasurer: Treasurer Kaiding presented the board with her report prior to the start of the meeting:

SUBMITTED APPLICATIONS:

- NY FORWARD – Application for \$2.5-\$4.5-million-dollar grant submitted 9-29-23 – the announcement should be any day.

ADMINISTERING: \$10,451,128 grants and \$4,372,000 loans for WWTP upgrade

1. \$3,000,000 grant; \$4,372,000 loan - USDA/RD
2. \$1,000,000 -DEC WQIP
3. \$2,200,000 -EFC PF
4. \$2,200,000 -EFC WIIA
5. \$454,000 -OC Main Street grant (50/50 match) – used for EV chargers – **reimbursement requested**
6. \$100,000 -OC Flood Mitigation – Lansing Place (25% match) – **reimbursement requested**
7. \$75,606 -ARPA remaining (furnaces Fire Co, Street Dept., ½ Office roof)
8. \$328,124 -NYS Parks (75 grant/25 match) = \$437,498.67
9. \$10,000 -Iroquois Gas Transmission Systems - towards amphitheater construction
10. \$40,500 -EFC Smart Growth – update Village/Town Comprehensive Plan (25% match) – **zoom meeting last week to discuss all the paperwork involved in the bidding process for a planner and MWOB.**
11. \$971,000 -BRIDGE NY - Summit Street culvert that carries Mill Creek (0 match) – 2024
MUST FIND OTHER FUNDING FOR THIS PROJECT – around \$630,000
12. \$4,000 - Bullet Proof Vest grant for Boonville PD – **guys/girls need to provide measurements and order**
13. \$21,898 - Livescan equipment for Boonville PD - **requested reimbursement**

Pulver Roofing – Pmt. #2 - A motion was made by Trustee Brach, seconded by Trustee Stabb to pay Pulver Roofing in the amount of \$119,890.00 for payment #2, work on WWTP roof and window project. Ayes – Trustees Brach, Stabb, Stanford, Satterly and Mayor Dellerba; nays – none Motion carried.

Grants Report- A motion was made by Trustee Stabb, seconded by Trustee Brach to accept the Grants Report as presented. Ayes – Trustees Stabb, Brach, Stanford, Satterly and Mayor Dellerba; nays – none. Motion carried.

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Police: OIC Robenski sent his report to the board ahead of the meeting. OIC Robenski stated that in the month of November a total of 118 calls were answered for service; 2 arrests were made; 18 traffic stops; 5 traffic tickets issued; and 7 parking tickets issued. The new Durango is finally on the road and available for patrol operations; new Biometrics electronic booking system has arrived and is set for installation and officer training later this month; Officer Kelly Borst has completed her training and is now a fully certified police officer and is performing solo patrol duties; the Erwin Park criminal mischief incident has been resolved and has resulted in tow juveniles being charged with Misdemeanor and Felony charges. The investigation has been turned over to the Oneida County Juvenile Probation Division for adjudication.

Streets: Supt. Welch reported that the street department has been: collecting green waste; serviced trucks and prepped them for winter snow plowing; worked in shop organizing for winter; plowed and sanded; fixed trash compactor at Transfer Site; fluid filmed new International truck; ordered new helper springs for #4 truck (2001 International).

Sewers/WWTP: No report submitted.

Parks: No report submitted.

Transfer Site: No report submitted.

Fire: Fire Chief Pritchard presented the November Fire Report for to the board ahead of the meeting. In the month of November, a total of 10 calls were answered: 2 calls were answered in the Village; and 6 calls were answered in the Town of Boonville and 2 calls were attended in the Town of Leyden. Fire Chief Pritchard and Firefighter Amicucci presented two quotes for a new generator (a third quote is forthcoming):

Electric & Generators	\$21,765.00
Cooper Electric	\$28,285.00

The Board reviewed and discussed both quotes with Fire Chief Pritchard and Firefighter Amicucci. After receipt and review of the third quote, the board will make a decision at that time regarding a purchase.

Zoning & Codes: ZEO/CEO Doolittle reports that in the month of November he conducted 1 inspection and 10 site visits. Ten letters of violation were mailed/mailed. Properties in violation have started some work. The 2018 Village Code Book is being reviewed with the planning board.

Old Business: None.

New Business:

Christmas-New Year's holiday hours- Clerk Lee stated that she, and Town Clerk Katherine Crill, will be on vacation the week between Christmas and the New Year holidays. The Village & Town Offices will be closed December 25, 2023 – January 1, 2024. The Transfer Site will be closed on December 25, 2023 and January 1, 2024.

Executive Session:

A motion was made by Trustee Brach, seconded by Trustee Stanford to enter Executive Session at 7:55PM to discuss the possible hiring of a new employee. Ayes – Trustees Brach, Stanford, Stabb, Satterly and Mayor Dellerba; nays – none. All in attendance exited the meeting with the exception of OIC Robenski. The meeting returned to regular session at 8:37PM. A motion was made by Trustee Stabb, seconded by Trustee Satterly to make an offer of full-time employment as a police officer, to Daniel Muha contingent upon the following criteria being met: OIC Robenski will provide the Village Board with Ptlm. Muha's record of service thus far during his current part-time employment with the village, and Mr. Muha must achieve a position within the top three candidates, with Oneida County Civil Service, to enable the Village to hire him. Mr. Muha will be offered a full-time police department position at a rate of \$27.50 per hour/\$57,200.00 annual salary. Ayes – Trustees Stabb, Satterly, Stanford, Brach, and Mayor Dellerba; nays – none. Motion carried.

Transfer Site part-time employees & School Traffic Officer part-time employees- A motion was made by Trustee Brach, seconded by Trustee Stabb to approve of an \$.80 per hour increase in hourly wages for part-time Transfer Site and part-time School Traffic Officer employees to be effective January 1, 2024. Ayes – Trustees Brach, Stabb, Satterly, Stanford, and Mayor Dellerba; nays – none. Motion carried.

Bills & Payroll: A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve the bills of abstract #12 and #13, #8 – Trust & Agency; #25 for the Capital Fund and payrolls for the weeks of: November 12th, 19th, 26th, and December 3rd as presented. Ayes – Trustees Stabb, Satterly, Stanford, Brach and Mayor Dellerba; nays – none. Motion carried.

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Gen. Fund	Abs #12	\$88,884.42	Vou: #266-279
WWTP Fund	Abs #12	\$5,255.62	Vou: #63-67
Transfer Site	Abs #12	\$7,350.15	Vou: #66-67
Gen. Fund	Abs #13	\$31,576.75	Vou: #280-312
WWTP Fund	Abs #13	\$17,044.94	Vou: #68-77
Transfer Site	Abs #13	\$8,662.63	Vou: #68-74
Trust & Agency	Abs #8	\$2,564.82	Vou: #21-22
Capital Fund @ WWTP	Abs #25	\$132,926.29	Vou: #28-29

Adjournment: There being no other business, a motion was made to adjourn at 8:45PM by Trustee Satterly, seconded by Trustee Stanford. Ayes – Trustees Satterly, Stanford, Stabb, Brach and Mayor Dellerba; nays – none. Motion carried.



Wendy Lee, Village Clerk