

**Village of Boonville Board of Trustees**  
**13149 State Route 12**  
**Boonville, NY 13309**

**Meeting of November 14, 2023**  
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**Present:**

Mayor Dellerba, Trustees Brach, Satterly and Stabb, Street Supt. Rick Welch, Foreman James Brach of the Transfer Site, Fire Chief David Pritchard, Jr., Nick Amicucci, Fire Dept. and Clerk Lee. Absent: Trustee Stanford.

**Visitors:** John Healt of NOCCOG, Kim Many-Skerpon and Michael Andrews II.

**Meeting:**

Mayor Dellerba called the meeting to order at 7:00 PM with the Pledge of Allegiance.

**Minutes:**

Motion by Trustee Brach, seconded by Trustee Satterly to approve the workshop meeting minutes of October 24, 2023 as presented. Ayes – Trustees Brach, Satterly, Stabb and Mayor Dellerba; nays – none. Motion carried.

**Visitors:**

Kim Many-Skerpon- Ms. Skerpon stated to the Village Board that she had just purchased the remaining parcel along Feeder Street that had belonged to Ms. Betsy Mercer. With the purchase of the remaining parcel, Ms. Skerpon now owns all of the parcels along Feeder Street. Ms. Skerpon respectfully requested that the Village Board consider allowing her to change the name of the street to Many Street, or something similar. Ms. Skerpon stated that she had wanted to change the name to honor the memory of her late father, William Many. The Village Board stated that they did not have an issue with the name change, however; they wanted to have legal counsel review the idea and give her advice of how to process this request. Clerk Lee will notify Attorney Young and find out the correct protocol.

NOCCOG- Mr. Healt spoke of several items in the November newsletter.

**Correspondence:**

GPI – Greenman-Pedersen, Inc.- Mr. Brian Weaver, PE on the Summit Street bridge project, emailed Treasurer Kaiding with an update. Mr. Weaver stated that the engineering firm is pushing for a late 2024 construction on the project, but the ROW process might hold that up. Additionally, they are awaiting Oneida County's execution of the supplemental agreement on the project.

Petition received from residents and neighbors of Summit Street- A petition was received by Mayor Dellerba from the residents and neighbors of Summit Street. The petition was intended to put the Village of Boonville, Village of Boonville Police and Fire Departments on notice of ongoing concerns with 214 Summit Street. The petition states that 'they', the signers of the petition, have concerns with the residents of 214 Summit Street. Furthermore, stating they have experienced problems with: threats, verbal harassment, loud noises until the early morning hours, fires in the driveway, all causing constant disruption on the street. Furthermore, they are requesting additional patrols and police presence.

**Grants & Treasurer:** Treasurer Kaiding presented the board with her report prior to the start of the meeting:

**SUBMITTED APPLICATIONS:**

- NY FORWARD – Application for \$2.5-\$4.5-million-dollar grant submitted 9-29-23
- The Mayor and Treasurer Kaiding were invited to present the project to a panel of 10 at Herkimer County Community College. On November 1<sup>st</sup> the Mayor, and I, and Katrina Fiorenza, who was our spokesperson and Boonville cheerleader for the fun stuff and Treasurer Kaiding presented numbers and impending projects.

**ADMINISTERING: \$10,451,128 grants and \$4,372,000 loans for WWTP upgrade**

1. \$3,000,000 grant; \$4,372,000 loan - USDA/RD
2. \$1,000,000 -DEC WQIP
3. \$2,200,000 -EFC PF
4. \$2,200,000 -EFC WIIA
5. \$454,000 -OC Main Street grant (50/50 match)
6. \$100,000 -OC Flood Mitigation – Lansing Place (25% match) – Rick working on now
7. \$75,606 -ARPA remaining (furnaces Fire Co, Street Dept., ½ Office roof)
8. \$328,124 -NYS Parks (75 grant/25 match) = \$437,498.67
9. \$10,000 -Iroquois Gas Transmission Systems - towards amphitheater construction
10. \$40,500 -EFC Smart Growth – update Village/Town Comprehensive Plan (25% match)
11. \$971,000 -BRIDGE NY - Summit Street culvert that carries Mill Creek (0 match) – 2024

**MUST FIND OTHER FUNDING FOR THIS PROJECT – around \$630,000**

12. \$4,000 - Bullet Proof Vest grant for Boonville PD
13. \$21,898 - Livescan equipment for Boonville PD

September and October Treasurer's Reports- Treasurer Kaiding presented the September and October Treasurer's Reports to the Board ahead of the meeting. A motion was made by Trustee Brach, seconded by Trustee Stabb to accept the Treasurer's reports as presented. Ayes – Trustee Brach, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried.

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Pulver Roofing- A motion was made by Trustee Brach, seconded by Trustee Stabb to pay Pulver Roofing \$149,150.00 as and for certified payment estimate No. 1; period ending 10-31-2023. This figure includes 5% retainer in the amount of \$7,850.00 withheld until completion. Ayes – Trustees Brach, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried.

Labella Group- Treasurer Kaiding requested permission, on behalf of the Labella Group, engineering firm handling the construction project for the amphitheater at Erwin Park, to send a letter they drafted to the NYSDEC (NYS Department of Environmental Conservation) and USACE (US Army Corps of Engineers) regarding the former sand-bottom swimming pool located in Erwin Park. The Board had an opportunity to review the letter that was sent to them via email by Treasurer Kaiding on November 7, 2023. After a brief discussion, a motion was made by Trustee Stabb, seconded by Trustee Brach to accept the letter as drafted and have it sent to both the NYSDEC and the USACE to assist with permitting for the Erwin Park amphitheater project. Ayes – Trustees Stabb, Brach, Satterly and Mayor Dellerba; nays – none. Motion carried.

**Police:** OIC Robenski sent his report to the board ahead of the meeting. OIC Robenski stated that in the month of October a total of 146 calls were answered for service; 2 arrests were made; 24 traffic stops; 2 traffic tickets issued; and 4 parking tickets issued. Ptlm. Inman is back to duty and working various shifts; Ptlm. Muha is currently attending Evidence Technician School and will be a certified Crime Scene Investigator upon completion of the course; Trunk or Treat was hugely successful and incident free.

**Streets:** Supt. Welch reported that the street department has been: collecting green waste; serviced trucks and prepped them for winter snow plowing; installed electric heaters at storage building; filed CHIPS application with Wendy for roads paved this fall; installed garage door openers and outlets at storage building; loaded salt on #11 truck for possible freezing rain.

**Sewers/WWTP:** No report submitted.

**Parks:** No report submitted.

**Transfer Site:** No report submitted. Foreman Brach stated that the scrap metal pickup through Rubicon Recycling is going along well. The first anticipated check for scrap metal should be coming to the village soon along with the necessary weigh slips for the NYSDEC report to be submitted at the conclusion of the calendar year.

**Fire:** Fire Chief Pritchard presented the Fire Report for October to the board ahead of the meeting. In the month of October, a total of 9 calls were answered: 3 calls were answered in the Village; and 5 calls were answered in the Town of Boonville and 1 call was attended for mutual aid in the Town of Lyonsdale. Fire Chief Pritchard said the fire department has tested thousands of feet of hose and had to dispose of approximately 250 feet of hose. Chief Pritchard has also been in contact with National Grid and they stated that they would install an emergency gas service line for a generator and a furnace connection.

**Zoning & Codes:** ZEO/CEO Doolittle reports that in the month of October he conducted 3 inspections and 10 site visits. Two letters of violation were mailed/mailed. Properties in violation have started some work. The 2018 Village Code Book is being reviewed with the planning board.

**Old Business:** None.

**New Business:**

Memorial Tree Planting- Ms. Diana Millick respectfully requested to plant a memorial tree either in the Little Village Park or the Erwin Park in memory of her grandson, Dalton Dorrity. A motion was made by Trustee Brach, seconded by Trustee Stabb to approve of the planting of a memorial tree in Erwin Park. Ayes – Trustees Brach, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried. Clerk Lee will follow-up with Ms. Millick regarding the tree type to be planted and that the planting will take place in the spring with consultation with the Park Maintenance Manager.

**Bills & Payroll:** A motion was made by Trustee Stabb, seconded by Trustee Brach to approve the bills of abstract #11, #5 – Trust & Agency; #24 for the Capital Fund and payrolls for the weeks of: October 22<sup>nd</sup>, 29<sup>th</sup>, and November 5<sup>th</sup> as presented. Ayes – Trustees Stabb, Brach, Satterly, and Mayor Dellerba; nays – none. Motion carried.

Gen. Fund	Abs #11	\$24,092.99	Vou: #234-265
WWTP Fund	Abs #11	\$21,313.90	Vou: #52-61
Transfer Site	Abs #11	\$15,014.20	Vou: #55-65
Trust & Agency	Abs #5	\$2,664.18	Vou: #16-18
Capital Fund @ WWTP	Abs #24	\$159,336.50	Vou: #27-28

**Adjournment:** There being no other business, a motion was made to adjourn at 8:52PM by Trustee Stabb, seconded by Trustee Satterly. Ayes – Trustees Stabb, Satterly, Stanford and Mayor Dellerba; nays – none. Motion carried.

*Wendy Lee*  
Wendy Lee, Village Clerk