

**Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309**

**Meeting of September 12, 2023
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Present:

Mayor Dellerba, Trustees Satterly, Stanford and Stabb, Street Supt. Rick Welch, Fire Chief David Pritchard, Jr., Dave Smith, Fire Dept. and Police Auxiliary Captain, Police OIC Frederick Robenski, Lisa Kaiding, Village Treasurer/Grants Administrator, Street Supt. Rick Welch, Village Attorney Jessica Young, and Clerk Lee. Absent: Trustee Brach.

Visitors: John Healt of NOCCOG, Lisa Kornmeyer and son Jonathan, Mike Andrews II, Jerry and Terri Britton, Melanie Hastwell, Heather Collins, and Dina Olmstead.

Meeting:

Mayor Dellerba called the meeting to order at 7:05 PM with the Pledge of Allegiance.

Minutes:

Motion by Trustee Stabb, seconded by Trustee Stanford to approve the workshop meeting minutes of August 22, 2023 as presented. Ayes – Trustees Stabb, Stanford, Satterly and Mayor Dellerba; nays – none. Motion carried.

Visitors:

Jerry Britton- Mr. Britton expressed his concerns over some of the village homes that have fallen into disrepair.

NOCCOG- Mr. Healt spoke of several items in the September newsletter.

Correspondence:

Dryden Mutual Insurance Co.- Reinstatement notice for Mike's Salvage & Demolition, LLC. Effective date of 9/1/2023.

Gates-Cole Associates, Inc.- Business Auto policy Composite Rate Audit. An additional \$258.00 in premium charges will be billed directly to the Village from the company.

NYS Tug Hill Commission Annual Dinner & Meeting- This event will be held on Thursday, October 19, 2023 at the Tailwater Lodge, in Altmar, NY. Interested board members must contact Clerk Lee by no later than October 5, 2023.

Grants & Treasurer: Treasurer Kaiding presented the board with her report prior to the start of the meeting. Treasurer Kaiding has submitted grant applications totaling \$77,900.00:

Community Foundation HERO grant - \$2,000 – for 2 AEDs for Police Department vehicles
FEMA – Assistance to Firefighters: \$50,000 micro-grant for turnout gear
Bullet Proof Vest Program: \$4,000 – 5 vests total – new employees and replacing outdated vests
Dept. of Justice - \$21,900 – purchase Live Scan equipment

Treasurer Kaiding is still administering \$10,472,066 in grants; \$4,372,000 loans for the WWTP upgrade.

Treasurer Kaiding mentioned that the Boonville Comprehensive Plan Committee (BCPC) will be meeting on 9/13 at 4:00PM.

NYS Retirement is upgrading to the Enhanced Reporting System – Treasurer Kaiding, Clerk Lee, and Municipal Commission employees Miranda Zimmer and Reina Pritchard will be in a webinar to learn about data mapping on 9/14 from 1:30-3:00PM.

Grant Administrator Kaiding offered the following resolution for the NY Forward Grant, for review by the board:

**RESOLUTION
No. 8 - 2023**

Resolution by Mayor Judith Dellerba approving and endorsing, the Village of Boonville in its application to the NYS Department of State, through its NY Forward initiative, for the purpose of funding a revitalization project in downtown Boonville;

RESOLVED, that the Village of Boonville desires to apply for one of the NY Forward awards within the Mohawk Valley Region for an amount not to exceed \$4.5 million dollars through the 2023 Consolidated Funding Application (CFA) under the NY Forward program; and

RESOLVED, that this Resolution shall take effect immediately.

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WHEREAS, the proposed funding will contribute immensely to ongoing community revitalization efforts; and

WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the Village of Boonville Board of Trustees;

WHEREFORE, the foregoing Resolution was put to a vote of the members of the Village Board this 12th day of September, 2023, the result of which vote was as follows: Trustee Stanford made the motion, seconded by Trustee Satterly to adopt the above Resolution which was passed on September 12, 2023. Ayes: 4 Nays: 0

CERTIFIED TRUE COPY I, Wendy A. Lee, Clerk of the Village of Boonville, hereby certify that the foregoing is a full, true, and accurate copy of a resolution duly and regularly adopted by the governing body of the municipality, at a meeting duly and regularly held on September 12, 2023, at which quorum was present throughout, and the required majority of the governing body voted in favor of this resolution.

I further certify that this resolution is still in full force and effect and has not been revoked or modified.

Wendy A. Lee
Signature – Clerk

9-12-2023
Date

Police: OIC Robenski provided his August report to the board prior to the meeting. In the month of August, a total of 128 calls for service were answered. Woodsmen’s Field Days parade was without incident. OIC Robenski thanks the NYS Troopers and the Boonville auxiliary Police for all their help in making it a problem-free event. A grant was obtained from the United States Deputy Sheriff’s Association for two sets of spike strips to assist in terminating vehicle pursuits initiated by other agencies that pass through our jurisdiction. Each unit is valued at approximately \$600.00. A grant was also received from DCJS for a new complete booking system to replace the out dated, non-functioning booking system. The system will be ordered as soon as the grant money comes in, \$21,000.00.

Streets: Supt. Welch reported that the street department has been: collecting green waste; patching lower Schuyler Street; repaired the compactor at the Transfer Site; shouldered E. Schuyler after paving with millings; fixed Harvey Place entrance for paving; removed merry-go-round at Erwin Park for sandblasting, painting and repair; patched Carol Avenue; assisted Municipal Commission with taking down a tree on Ford Street which will help the Street Dept. to install a sidewalk at that location in the spring time; assisted the Town with hauling sand and putting salt in the sand for winter plow season; patched Park Avenue and South Street. Final top coat of paving will begin on 9/20: E. Schuyler St. (middle section); Lansing Place, Harvey Place, and Erwin Park NYS Route 12 entrance.

Sewers/WWTP: No report submitted.

Parks: No report submitted.

Transfer Site: No report submitted.

Fire: Fire Chief Pritchard presented the Fire Report for August to the board ahead of the meeting. In the month of August, a total of 7 calls were answered: 4 calls were answered in the Village; and 3 calls were answered in the Town of Boonville. Fire Chief Pritchard said the tentative date for the delivery of the new Rescue-Pumper truck is the third week in September.

Zoning & Codes: ZEO/CEO Doolittle reports that in the month of August he conducted 1 inspection and 10 site visits. Two letters of violation were mailed. ZEO/CEO Doolittle feels that the 2018 Village of Boonville Code Book should be reviewed by the planning board; 2023 all Fridays training schedule for August-December.

Old Business:

Lease Agreement paperwork for new trucks- A motion was made by Trustee Stabb, seconded by Trustee Stanford to approve of Mayor Dellerba’s signature on all documents related to the lease agreements with the new Street Department plow truck and the new Fire Department Pumper-Rescue truck. Ayes – Trustees Stabb, Stanford, Satterly and Mayor Dellerba; nays – none. Motion carried.

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New Business:

Mohawk Valley Edge contract proposal- A contract to provide grant assistance and professional services on the NY Forward grant application, was presented to the board for review. A motion was made by Trustee Stabb, seconded by Trustee Stanford to accept the contract as presented by Mohawk Valley Edge in the amount of \$3,675.00 to provide the Village with assistance and professional services for the NY Forward Grant application. Ayes – Trustees Stabb, Stanford, Satterly and Mayor Dellerba; nays – none. Motion carried.

North Country Community Youth Soccer- Mr. Matt Lastowski requested use of the Erwin Park for practices and games for the youth soccer league: August 21-October 27, 2023. Mr. Lastowski has already provided a certificate of insurance for the teams. A motion was made by Trustee Stanford, seconded by Trustee Satterly to approve of the use request as presented. Ayes – Trustees Stanford, Satterly, Stabb and Mayor Dellerba; nays – none. Motion carried.

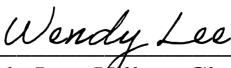
Local Law No. 2-2023 – A Local Law Amending Local Law No. 3-2009 – Providing a Partial Exemption from Taxation to Persons Sixty-five Years of Age or Older Pursuant to the Provisions of Section 467 of the Real Property Tax Law of the State of New York- After some discussion of the proposed law, a motion was made by Trustee Stanford, seconded by Trustee Stabb to approve of the passage of Local Law No. 2-2023 as presented. Ayes – Trustees Stanford, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried.

Bills & Payroll: A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve the bills of abstract #7, #4 – Trust & Agency and payrolls for the weeks of: August 20th, 27th and September 3rd as presented. Ayes – Trustees Stabb, Satterly, Stanford and Mayor Dellerba; nays – none. Motion carried.

Gen. Fund	Abs #7	\$36,568.35	Vou: #135-174
WWTP Fund	Abs #7	\$7,615.24	Vou: #33-39
Transfer Site	Abs #7	\$1,820.26	Vou: #36-42
Trust & Agency	Abs #4	\$2,748.05	Vou: #10-12

Executive Session- A motion was made by Trustee Stabb, seconded by Trustee Satterly to enter Executive Session at 7:35PM to discuss matters pertaining to a particular employee and pending litigation. Ayes – Trustees Stabb, Satterly, Stanford and Mayor Dellerba; nays – none. Motion carried. All meeting attendees except Treasurer Kaiding and Attorney Young, exited the meeting at this time. The meeting returned to regular session at 7:55PM. A motion was made by Trustee Stanford, seconded by Trustee Satterly to increase the hourly wage of Daniel Salce to \$25.00 per hour worked. Ayes – Trustees Stanford, Satterly, Stabb and Mayor Dellerba; nays – none. Motion carried.

Adjournment: There being no other business, a motion was made to adjourn at 8:52PM by Trustee Stabb, seconded by Trustee Satterly. Ayes – Trustees Stabb, Satterly, Stanford and Mayor Dellerba; nays – none. Motion carried.



Wendy Lee, Village Clerk