

Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of August 26, 2025

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Present:

Mayor Dellerba, Trustees Andrews, McIntyre, Satterly, Stabb, Police Chief Olney and Clerk Lee.

Absent: None. **Visitors:** Mr. Edward Sherman, Jr. and friends and family members of Mr. Sherman.

Meeting: Mayor Dellerba called the meeting to order at 7:00PM.

Minutes:

Motion by Trustee McIntyre, second by Trustee Satterly to approve the August 12, 2025, regular meeting minutes as presented. Ayes – Trustees McIntyre, Satterly, Andrews, Stabb and Mayor Dellerba; nays – none. Motion carried.

Correspondence: None.

New Business: Oath of Office- Clerk Lee swore in Mr. Edward Sherman, Jr. as new part-time police officer. Mr. Sherman will have to complete Phase II of the Police Academy, and FTO hours. At approximately 7:10PM, after the swearing-in of Mr. Sherman, Mr. Sherman, all visitors present and Police Chief Olney all exited the meeting.

Lease Agreement with Quality Dairy Farms, Inc. for WWTP Construction- Attorney Young emailed a lease agreement to be signed by the mayor and Quality Dairy Farms, Inc., for the use of Quality Dairy Farms, Inc., approximately .5 acres vacant property adjacent to the WWTP. The construction crews working on the WWTP improvement project need a staging/storing area during the construction process. The lease will be in effect for 18 months or less. In said lease, the Village of Boonville will pay Quality Dairy Farms, Inc. \$100.00 for the use of the aforementioned property. A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve of Mayor Dellerba's signature on the lease as presented by Attorney Young. Ayes – Trustees Stabb, Satterly, McIntyre, Andrews and Mayor Dellerba; nays – none. Motion carried.

. Gov Domain Estimate/Pre-Invoice- Clerk Lee presented the board with an estimate/pre-invoice emailed by Timothy Munn of Pixamation, the Village's IT professional, for the services to be provided by Civally to transition the Village of Boonville's website and email addresses to .gov. A motion was made by Trustee Stabb, seconded by Trustee McIntyre to approve of the .gov transition estimate/pre-invoice in the amount of \$614.00 to be paid to Civally as presented. Ayes – Trustees Stabb, McIntyre, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Request to Decorate the Little Village Park- Ms. Dodie Makuch contacted Clerk Lee to request permission from the Village Board to decorate the Little Village Park in honor of Suicide Awareness, the month of September. A motion was made by Trustee McIntyre, seconded by Trustee Stabb to approve of the request as presented. Ayes – Trustees McIntyre, Stabb, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Other Business:

Sewer Credit Request – 271 E. Schuyler Street- After some discussion and evidence given to Clerk Lee from Mr. Justin Kranbuhl, Water Supervisor of the Boonville Municipal Commission, a motion was made by Trustee McIntyre, seconded by Trustee Andrews to approve of a sewer credit in the amount of \$640.64 for 271 E. Schuyler Street as presented. Ayes – Trustees McIntyre, Andrews, Stabb, and Satterly; nays – none; abstains – Mayor Dellerba. Motion carried.

Sewer Credit Request – 112 E. Schuyler Street- After some discussion and evidence given to Clerk Lee from Mr. Justin Kranbuhl, Water Supervisor of the Boonville Municipal Commission, a motion was made by Trustee Stabb, seconded by Trustee McIntyre to approve of a sewer credit in the amount of \$554.84 for 112 E. Schuyler Street as presented. Ayes – Trustees Stabb, McIntyre, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Thornton Avenue Curbing- After some discussion by the board, a motion was made by Trustee Stabb, seconded by Trustee McIntyre to direct the DPW to remove all curbing from Thornton Avenue and prepare the street for final paving in the spring of 2026. Bell-Iles Place will also be paved in the spring of 2026. Ayes – Trustees Stabb, McIntyre, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

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Paving Quotation for Street Dept. & Municipal Commission Parking Lot- Street Superintendent Rick Welch had presented a quotation for consideration by the board from Suit-Kote Central Asphalt for the crack-filling and paving of the street department and Municipal Commission’s shared parking lot and driveway in the amount of \$18,283.00. A motion was made by Trustee Stabb, seconded by Trustee McIntyre to approve of the quote as presented by Suit-Kote Central Asphalt, NYS contract pricing, in the amount of \$18,283.00, a cost to be split equally between the village and the Municipal Commission, pending the approval of the NYS CHIPs program funds to fund the village’s portion of the invoice. Ayes – Trustees Stabb, McIntyre, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Work Plan for the Mill Creek Interceptor Repairs- Superintendent Welch presented a work plan to the board for consideration for the repairs to be made to the Mill Creek Interceptor:

- 1. Sandbag the stream to divert the water flow away from the project area.
- 2. Construct a bridge to access the manhole.
- 3. Remove the manhole, cap it and seal it.
- 4. Repair the interceptor with poured concrete and rebar for erosion.

A motion was made by Trustee Stabb, seconded by Trustee Andrews to approve of the work plan to repair the Mill Creek Interceptor as presented. Ayes – Trustees Stabb, Andrews, McIntyre, Satterly and Mayor Dellerba; nays – none. Motion carried.

Bills & Payroll: A motion was made by Trustee Stabb, seconded by Trustee Andrews to approve of the following bills of Abstracts #5 for the General Fund, Transfer Site Fund, WWTP Fund, and the payrolls for the weeks of: August 10th and 17th, 2025:

Gen. Fund	Abs #5	\$108,242.11	Vou: #129-135
Transfer Site	Abs #5	\$222.36	Vou: 31-32
WWTP Fund	Abs #5	\$10,974.58	Vou: #40-41

Adjournment: There being no other business, a motion was made to adjourn at 8:13PM by Trustee Andrews, seconded by Trustee Satterly. Ayes – Trustees Andrews, Satterly, McIntyre, Stabb and Mayor Dellerba; nays – none. Motion carried.

Wendy Lee
Wendy Lee, Village Clerk