

Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of August 22, 2023
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Present: Mayor Dellerba, Trustees Brach, Satterly, Stanford, Stabb, WWTP Foreman Lucas Kafka, and Clerk Lee.
Absent: None. **Visitors:** Mike Kelly and Mike Mamrosh.

Meeting: Mayor Dellerba called the meeting to order at 7:00 PM with the Pledge of Allegiance.

Minutes: Motion by Trustee Brach, seconded by Trustee Satterly to approve the regular meeting minutes of August 8, 2023 as presented. Ayes – Trustees Brach, Satterly, Stabb, Stanford and Mayor Dellerba; nays – none. Motion carried.

Visitors: Mike Kelly & Mike Mamrosh- Mr. Kelly and Mr. Mamrosh spoke regarding the potential for the resurfacing and repainting of the wall entering into Boonville along NYS Route 12, as a welcome mural into the village. Ideas were presented to try to curb the cost of refurbishing the structure by obtaining donations of time to resurface the structure. The approximate length of the structure is 190’.

Correspondence:

OHSWA Regional Demolition Program- This program is again being offered by OHSWA to municipalities to help defray the cost of demolishing abandoned, dilapidated structures owned by the respective municipality.

Williamson Law Book, Co.- Notification was received from the company that produces the village’s accounting, payroll and tax collection software, that they will be instituting a 5% increase in the software support contracts for 2024.

Dryden Mutual Ins. Co.- Cancellation notice of liability insurance for Mike’s Salvage & Demolition, LLC. A motion was made by Trustee Brach, seconded by Trustee Stabb to notify Mr. Sinker of his inability to collect scrap metal from the Transfer Site after September 1, 2023, or until proof of liability insurance was presented. Ayes – Trustees Brach, Stabb, Stanford, Satterly and Mayor Dellerba; nays – none. Motion carried.

Sewer credit request – 101 West Street- A letter of request for sewer credit was received from the POA of the homeowner of 101 West Street, due to a leaking toilet. Due to the nature of this leak, the water went into the sewer to be processed. A motion was made by Trustee Stabb, seconded by Trustee Brach to deny the sewer credit request as presented because of the water entering the sewer system, it would still have to be treated, to which, there is a cost. Ayes – Trustees Stabb, Brach, Stanford, Satterly and Mayor Dellerba; nays – none. Motion carried.

New Business:

Donation to Friends of Erwin Park received by Kiwanis Club- A donation in the amount of \$6,000.00 was received on July 17, 2023 to benefit the Friends of Erwin Park, a note of thanks was sent to the club. Trustee Stabb spoke regarding the club’s status and stated that the club would soon be dissolving, due to a lack of interested new club members. The Village Board was very appreciative of the donation and expressed their sorrow to learn of the dissolution of the long-time, community-supportive club.

Annual Funding of 2023-24 Employee HRA- To fund the employees’ HRA accounts for the health insurance plan year of 2023-24, effective September 1, 2023, the following transfers were presented for consideration:

<u>From:</u>	
General Fund	\$17,100.00
WWTP Fund	\$2,500.00
Transfer Site Fund	\$3,550.00

A motion was made by Trustee Stabb, seconded by Trustee Brach to approve of the respective transfers as indicated and said funds to be deposited into the Village’s Health Reimbursement Account (HRA) at Community Bank, NA. Ayes – Trustees Stabb, Brach, Stanford, Satterly and Mayor Dellerba; nays – none. Motion carried.

July Treasurer’s Report- Treasurer Kaiding distributed the July Treasurer’s Report to the board prior to the meeting. A motion was made by Trustee Brach, seconded by Trustee Stabb to accept the July Treasurer’s Report as presented. Ayes – Trustees Brach, Stabb, Stanford, Satterly and Mayor Dellerba; nays – none. Motion carried.

Other Business:

2023 Fire Rescue-Pumper Truck-Treasurer Kaiding presented the board with an option for a lease agreement to purchase the new fire truck. A motion was made by Trustee Stabb, seconded by Trustee Brach to approve of moving forward with the lease agreement of the new fire truck, to be ready for the anticipated delivery of the truck mid-September, and furthermore to have Treasurer Kaiding provide her driver’s license for the account and be listed as the signatory on the lease account. Ayes – Trustees Stabb, Brach, Satterly, Stanford and Mayor Dellerba; nays – none. Motion carried.

Distribution of Funds to Organizations- A motion was made by Trustee Satterly, seconded by Trustee Stabb to distribute \$2,500.00 from the Village General Fund line item A6989.4 (Economic Opportunity and Development) as follows:

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Boonville Area Chamber of Commerce	\$1,000.00
Boonville Environmental Conservation Council, Inc.	\$500.00
Black River Valley Business & Community Alliance	\$1,000.00

Ayes – Trustees Satterly, Stabb, Brach and Mayor Dellerba; nays – none; abstains – Trustee Stanford. Motion carried.

EV Charging Stations-Trustee Stabb presented the board with an EV charging station proposal that would allow for the placement of two (2) charging stations: one located in the Erwin Park parking lot, off of the NYS Route 12 park entrance and on to be placed along E. Schuyler Street, in front of LaFave, White & McGivern Surveyors Office and Walgreen’s Pharmacy. Trustee Stabb also proposed the idea of the installation of a security light for the Erwin Park charging station, as there isn’t currently a light source located there. A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve of the EV Charging Station proposal as presented and, furthermore, the approval of a security light to be installed in the Erwin Park parking lot for the charging station to be placed there. Ayes – Trustees Stabb, Satterly, Stanford, Brach and Mayor Dellerba; nays – none. Motion carried.

Agreement of Adjustment and Release of Owner- The NYS Department of Transportation presented the Village Board with an Agreement of Adjustment and Release of Owner documents for review and signature of a small tract of land in the NYS Route 12 corridor within the village limits. After review and discussion by the board, a motion was made by Trustee Brach, seconded by Trustee Satterly to approve of the mayor’s signature on the aforementioned agreement and all related documents necessary, and, furthermore to approve of the foregoing resolution as presented:

RESOLUTION
No. 7-2023

WHEREAS, the Commissioner of Transportation of the State of New York (“Commissioner”) has given Notice of Agreement of Adjustment and Release of Owner, to the Village of Boonville (“Village”) of a certain parcel of real property located within the Village for its project designated SH 5307 Alder Creek-Lewis Co. Line; and

WHEREAS, the Commissioner and the Village have reached an agreement for the payment to the Village in the amount of ONE AND NO/100 DOLLARS (\$1.00), the payment of which is waived, as compensation to the Village for said parcel and all claims by the Village relating thereto, with such agreement having been memorialized in writing in a document entitled “Agreement of Adjustment and Release of Owner”, which Agreement was duly executed on behalf of the Village by Mayor Judith Dellerba on the 22nd day of August 2023; and

WHEREAS, the Village has determined that the designated compensation to the Village in the amount of ONE AND NO/100 DOLLARS (\$1.00), payment which is waived;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Boonville. in regular session duly convened, as follows:

1. The execution of the “Agreement of Adjustment and Release of Owner” by Mayor Judith Dellerba on behalf of the Village on August 22, 2023 be and the same hereby is ratified.
2. Mayor Judith Dellerba be and she hereby is designated and authorized to execute any and all documents on behalf of the Village effectuating the terms of said Agreement and/or relating thereto.
3. This Resolution shall take effect immediately.

AYES: Trustee Kelly Brach
Trustee Lisa Stanford
Trustee Kenneth Stabb
Trustee Alan Satterly

NAYS: None.

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Backpack Distribution Block Party Event - 8/26/2023- A motion was made by Trustee Brach, seconded by Trustee Stabb to have the following listed insureds: Lisa Kornmeyer, Lisa Stanford and Josh Fitzgerald, agree that they will be responsible for any and all liability incurred during the aforementioned event and, furthermore, are liable for the additional vendors named on their respective insurance certificates during said event. Ayes – Trustees Brach, Stabb, Satterly, and Mayor Dellerba; nays – none; abstains – Trustee Stanford. Motion carried.

Tree Removal Proposal- The following tree removal proposal, from Boek’s Tree & Crane Service, was presented to the board for review:

- (1) Crane-assisted removal of a large White Pine tree located in front of: 116 Boone Street \$2,200.00
- (2) Removal of (2) Willow trees that have fallen off of Karlen Terrace \$1,400.00

A motion was made by Trustee Brach, seconded by Trustee Stanford to approve of the removal of all trees as indicated in the proposal at a total cost of \$3,600.00. Ayes – Trustees Brach, Stanford, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried.

Removal of Employee from Employee Roster- A motion was made by Trustee Brach, seconded by Trustee Stanford to remove Rebecca Sturtevant, Crossing Guard, from the village’s employee roster, due to inactivity. Ayes – Trustees Brach, Stanford, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried.

Bills & Payroll: A motion was made by Trustee Stabb, seconded by Trustee Brach to approve the bills of abstract #6 and payrolls for the weeks of: August 6th & 13th as presented. Ayes – Trustees Stabb, Brach, Satterly, Stanford and Mayor Dellerba; nays – none; motion carried.

General Fund	Abs #6	\$32,372.24	Vouchers: #117-131
WWTP Fund	Abs #6	\$1,040.74	Vouchers: #31-32
Transfer Site Fund	Abs #6	\$706.57	Vouchers: #32-35

Adjournment: There being no other business, a motion was made to adjourn at 8:37PM by Trustee Brach, seconded by Trustee Satterly. Ayes – Trustees Brach, Satterly, Stabb, Stanford and Mayor Dellerba; nays – none. Motion carried.


Wendy Lee, Village Clerk