

**Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309**

**Meeting of August 8, 2023
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Present:

Mayor Dellerba, Trustees Brach, Satterly, Stanford and Stabb, Street Supt. Rick Welch, Fire Chief David Pritchard, Jr., Dave Smith, Fire Dept. and Police Auxiliary Captain, Police OIC Frederick Robenski, Transfer Site Foreman James Brach, Lisa Kaiding, Village Treasurer/Grants Administrator, Village Attorney Jessica Young, and Clerk Lee. Absent: None.

Visitors: Lisa Bellinger of NOCCOG, Tyme Ferris and Andrew Scheve (BECC), Josh Fitzgerald of Lake Effect Tech, Jessica Hardy of Community Connected Schools, Lisa Kornmeyer and Johnathan Kornmeyer of Boonville Broadway Bakery & Café, Timothy Sturdevant of Stoney Shire, and Tammy Kelly of Boonville Community Harvest Farmer's Market, Jackie DeVoe-Fox of Fox Bros. Automotive, and Will Franchell of Matt Nimey Buick-GMC.

Meeting:

Mayor Dellerba called the meeting to order at 7:00 PM with the Pledge of Allegiance.

Minutes:

Motion by Trustee Brach, seconded by Trustee Stabb to approve the regular meeting minutes of July 11, 2023 and the special meeting minutes of July 25, 2023 as presented. Ayes – Trustees Brach, Stabb, Stanford, Satterly and Mayor Dellerba; nays – none. Motion carried.

Visitors:

NOCCOG- Ms. Lisa Bellinger spoke of several items in the August newsletter.

Tyme Ferris- Mr. Ferris spoke regarding the upcoming Backpack Distribution Event at Erwin Park, to be held on August 26, 2023. Mr. Ferris stated to the board that there was a great need for clarification and explanation of what monetary limits needed to be on the certificates of insurance being requested by the village for the event. Mr. Ferris also stated that there needed to be consistency about what information is requested from any vendor participating in the event.

Timothy Sturdevant- Mr. Sturdevant of Stoney Shire, stated that he would like to sponsor a kickball tournament on the day of the Backpack Event. Clerk Lee advised that if the group was planning to have a kickball tournament, then the clerk's office would need to be notified so that the softball field at Erwin Park could be reserved.

A motion was made by Trustee Brach, seconded by Trustee Stabb to waive the vendor's permit fee for the Backpack Distribution Event at Erwin Park on August 26, 2023. Ayes – Trustees Brach, Stabb, Stanford and Satterly; nays – none. Motion carried.

Correspondence: None.

Grants & Treasurer: Treasurer Kaiding presented the board with her report prior to the start of the meeting. Treasurer Kaiding has submitted grant applications totaling \$77,900.00:

Community Foundation HERO grant - \$2,000 – for 2 AEDs for Police Department vehicles
FEMA – Assistance to Firefighters: \$50,000 micro-grant for turnout gear
Bullet Proof Vest Program: \$4,000 – 5 vests total – new employees and replacing outdated vests
Dept. of Justice - \$21,900 – purchase Live Scan equipment

Treasurer Kaiding is still administering \$10,472,066 in grants; \$4,372,000 loans for the WWTP upgrade.

Treasurer Kaiding presented the proposed list of members for the Boonville Comprehensive Plan Committee (BCPC) to the board for review:

- | | | |
|---------------------|----------------|------------------|
| 1. Lisa Kaiding | Chairperson | Village Employee |
| 2. Lisa Stanford | Correspondence | Village |
| 3. Cynthia Shanks | | Town |
| 4. Tyme Ferris | | Town |
| 5. Tracy Austin | | Village |
| 6. Ken Doolittle | | Village |
| 7. Kristy McGrath | | |
| 8. Christina Havens | | |

A motion was made by Trustee Brach, seconded by Trustee Stabb to approve of the list of proposed BCPC members as presented. Ayes – Trustees Brach, Stabb, Stanford, Satterly and Mayor Dellerba; nays – none. Motion carried.

Treasurer Kaiding presented the June Treasurer's Report for review by the board in advance of the meeting. A motion was made by Trustee Brach, seconded by Trustee Stabb to accept the Treasurer's Report as presented. Ayes – Trustees Brach, Stabb, Stanford, Satterly and Mayor Dellerba; nays – none. Motion carried.

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Police: OIC Robenski provided his July report to the board prior to the meeting. In the month of July, a total of 152 calls for service were answered. Pflm. Karl Christiansen will be resigning his position effective 8/31/2023. OIC Robenski and the Village Board are grateful for his service and wish him the best in the future. The new police vehicle is being picked up this week and should be ready for service soon.

Streets: Supt. Welch reported that the street department has been: sweeping streets; collecting green waste; worked on building at Transfer Site; lowered manholes for winter plowing; shouldered West Street near Eli Auto; Zoom meeting with GPI Engineering regarding Summit Street bridge; interviews were conducted on 8/8 for a full-time laborer position; the 2016 International Terrastar dump truck sold at the auction for \$32,200.00; paving to begin 8/14: Lansing Place, E. Schuyler Street (from NYS 12—E. Schuyler St. bridge); Feeder Street and the NYS Route 12 entrance to Erwin Park.

A motion was made by Trustee Stabb, seconded by Trustee Brach to send the grasshopper mower to the Woodsmen's Auction to be sold. Ayes – Trustees Stabb, Brach, Stanford, Satterly and Mayor Dellerba; nays – none. Motion carried.

The Summit Street bridge project is estimated to cost approximately \$650,000.00 more than originally anticipated, due in part to the rising cost of materials and the decision to rebuild the former culvert into a bridge. A motion was made by Trustee Stabb, seconded by Trustee Brach to move forward with the Summit Street bridge project by agreeing to the installation of a pre-cast concrete casing to be installed underneath the bridge. Ayes – Trustees Stabb, Brach, Satterly, Stanford, and Mayor Dellerba; nays – none. Motion carried.

Sewers/WWTP: No report submitted.

Parks: None.

Transfer Site: Foreman Brach obtained two estimates for the construction of a retaining wall at the Transfer Site and requested that the board consider approving of construction of the wall. A motion was made by Trustee Brach, seconded by Trustee Satterly to bid out the construction of a retaining wall for the Transfer Site. Ayes – Trustees Brach, Satterly, Stanford, Stabb and Mayor Dellerba; nays – none. Motion carried.

Fire: Fire Chief Pritchard presented the Fire Report for July to the board ahead of the meeting. In the month of July, a total of 10 calls were answered: 3 calls were answered in the Village; and 7 calls were answered in the Town of Boonville. Fire Chief Pritchard said the tentative date for the delivery of the new Rescue-Pumper truck is the third week in September.

Zoning & Codes: ZEO/CEO Doolittle reports that in the month of July he conducted 10 inspections and 18 site visits. Two letters of violation were mailed and two orders to remedy were issued. ZEO Doolittle also states that the properties in violation have started to work; ZEO/CEO Doolittle feels that the 2018 Village of Boonville Code Book should be reviewed by the planning board; 2023 all Fridays training schedule for August-December.

Old Business: None.

New Business:

Sewer Relief Requests- Two requests for sewer relief, due to water leaks, were presented to the board for review:

145 Ford Street	Water leak	124,000 gals. /\$651.00
*277 E. Schuyler Street	Water leak	45,000 gals. /\$162.75

(* = a previous credit was granted in 2017 to the same residence.)

A motion was made by Trustee Brach, seconded by Trustee Satterly to approve of a one-time sewer relief credit in the amount of \$651.00 for 145 Ford Street and the credit for 277 E. Schuyler Street is denied, due to a previous sewer credit relief in 2017. Ayes – Trustees Brach, Satterly, Stanford, Stabb and Mayor Dellerba; nays – none. Motion carried.

Village Tax bill Credit- A village senior tax exemption was not applied to a village tax bill for Ms. Nancy Hughes-Scherz, an exemption to which she was entitled to receive. A motion was made by Trustee Brach, seconded by Trustee Stanford to approve of the application of a \$57.96 credit to Ms. Scherz's tax bill and for the revised bill to be sent to her for payment. Ayes – Trustees Brach, Stanford, Stabb, Satterly and Mayor Dellerba. Motion carried.

Village Aged Senior Exemption- Boonville Assessor Susan Martin had provided information to the Village Board and Attorney Young, that the 2009 Local Law No. 3 passed in 2009, is incorrect as written. The rates for the senior exemption need to be modified to coincide with the NYS law. The Village Board and Attorney Young, at their discretion, may write a new local law with terms up to \$20,000 income level or write the law based on the current system of a 10% discount on incomes ranging from: \$18,600--\$19,499. A motion was made by Trustee Brach, seconded by Trustee Stabb to hold a Public Hearing on Local Law No. 2-2023 on Tuesday, September 12, 2023 at 6:45PM. Ayes – Trustees Brach, Stabb, Stanford, Satterly and Mayor Dellerba; nays – none. Motion carried.

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2023 Woodsmen's Field Days Requests- The following requests and permissions were presented to the board for review:

1. On Saturday, August 19th, the Woodsmen's wishes to hold their annual parade. As in past years, the parade will begin on Academy Street, Main Street, Post Street, Ford Street and into the Boonville Oneida Co. Fairgrounds.
2. The 31st annual 10K Foot Race will be held on Friday evening, August 18th beginning at 6:00PM. The Woodsmen's offices requests permission to hold the race and mark the streets for the race. This year's race is managed by Diane Hausserman of the Toe Path Trekkers.
3. A fireworks display is planned for 9:30PM on Friday, August 18th, with a rain date of Saturday, August 19th. The requested site is the top of Erwin Park Hill near the water tower. Majestic Fireworks Co. will need access to enter Park Hill and access to the launch site.

A motion was made by Trustee Brach, seconded by Trustee Stanford to approve of all requests as presented, contingent upon receipt of a certificate of insurance for all events, naming the Village of Boonville as additionally insured. Ayes – Trustees Brach, Stanford, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried.

Letter of Resignation – D. Maher- Mr. Maher's resignation from the police department will be effective August 18, 2023. A motion was made by Trustee Stabb, seconded by Trustee Brach to accept Mr. Maher's letter with regrets. Ayes – Trustees Stabb, Brach, Satterly, Stanford and Mayor Dellerba; nays – none. Motion carried.

Executive Session- A motion was made by Trustee Stabb, seconded by Trustee Brach to enter Executive Session at 8:23PM to discuss the possible hiring of a new employee. Ayes – Trustees Stabb, Brach, Satterly, Stanford and Mayor Dellerba; nays – none. Motion carried. All meeting attendees except Superintendent Welch and Attorney Young, exited the meeting at this time. The meeting returned to regular session at 8:54PM. A motion was made by Trustee Brach, seconded by Trustee Stabb to hire Zachary Kirkbride as a full-time laborer at an hourly rate of \$19.00, with a 6-month probationary period. Ayes – Trustees Brach, Stabb, Stanford, Satterly and Mayor Dellerba; nays – none. Motion carried.

Bills & Payroll: A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve the bills of abstract #4, #5, #3 – Trust & Agency and #22 of the Capital Project – WWTP and payrolls for the weeks of: July 9th, 16th, 23rd and 30th as presented. Ayes – Trustees Stabb, Satterly, Brach, Stanford and Mayor Dellerba; nays – none. Motion carried.

Gen. Fund	Abs #4	\$53,879.31	Vou: #82-90
WWTP Fund	Abs #4	\$776.05	Vou: #22-24
Transfer Site	Abs #4	\$3,664.90	Vou: #20-24
Gen. Fund	Abs #5	\$29,042.74	Vou: #91-116
WWTP Fund	Abs #5	\$9,717.04	Vou: #25-30
Transfer Site	Abs #5	\$19,729.33	Vou: #25-31
Trust & Agency	Abs #3	\$2,620.47	Vou: #7-9
Capital Project – WWTP	Abs #22	\$6,741.00	Vou: #24

Adjournment: There being no other business, a motion was made to adjourn at 8:55PM by Trustee Stabb, seconded by Trustee Satterly. Ayes – Trustees Stabb, Satterly, Brach, Stanford and Mayor Dellerba; nays – none. Motion carried.



Wendy Lee, Village Clerk