

**Village of Boonville Board of Trustees**  
**13149 State Route 12**  
**Boonville, NY 13309**

**Meeting of July 11, 2023**  
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**Present:**

Mayor Dellerba, Trustees Brach, Satterly, and Stabb, Street Supt. Rick Welch, Fire Chief David Pritchard, Jr., Dave Smith, Fire Dept. and Police Auxiliary Captain, Police Corporal Eric Cadwell, Transfer Site Foreman James Brach, Ken Doolittle, Zoning & Codes Enforcement Officer, Lisa Kaiding, Village Treasurer/Grants Administrator, Village Attorney Jessica Young, present at 7:07PM and Clerk Lee.  
Visitors: Lisa Bellinger of NOCCOG, Brian Trainor, Andrew Scheve (BECC), Tyme Ferris (BECC) and Ivette LaFortune. Absent: Trustee Stanford.

**Meeting:**

Mayor Dellerba called the meeting to order at 7:00 PM with the Pledge of Allegiance.

**Minutes:**

Motion by Trustee Stanford, seconded by Trustee Satterly to approve the workshop minutes of June 27, 2023 as presented. Ayes – Trustees Brach, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried.

**Visitors:**

NOCCOG- Ms. Lisa Bellinger spoke of several items in the July newsletter.

Boonville Environmental Conservation Council, Inc.- Andrew Scheve, Treasurer for the council, presented the board with the requested financial documents indicating the transfers that had taken place for the Boonville Environmental Conservation Council, Inc. A motion was made by Trustee Brach, seconded by Trustee Stabb to approve of the transfer of funds from the Village of Boonville Environmental Council savings account in the amount of \$3,074.29 to the Boonville Environmental Conservation Council (BECC) savings account and the transfer in the amount of \$653.52 from the Village of Boonville Environmental Council checking account to the Boonville Environmental Conservation Council (BECC) checking account. Both Village of Boonville Environmental Council savings and checking accounts to be closed. Ayes – Trustees Brach, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried.

Chairman Ferris also stated that he has the names of a few interested parties for the Boonville Comprehensive Plan Committee. He will forward the names and contact information to Treasurer Kaiding.

**Correspondence :**

Boonville Area Chamber of Commerce- Thank you note received for the assistance with the “Best of Boonville” event of June 3, 2023.

“One Pill Can Kill: Fake Prescription Medication Laced with Deadly Quantities of Fentanyl”- This email from Mr. Joe Belfry was sent to the Village Board for review ahead of the meeting. Mr. Belfry respectfully requested that the Village consider putting the above-captioned article on their website to help raise awareness and get this message out to the public. After consideration and discussion Mayor Dellerba asked Clerk Lee to put the requested information to be made available for the public on the Village’s website.

Email – Kim Hutchins- Ms. Hutchins provided feedback on the Village’s band and fireworks shows at Erwin Park on June 30<sup>th</sup>. Ms. Hutchins stated that it was a wonderful turn out and it was so fun to see the park so full when she was driving home the night of the event. She was, however, concerned about the constriction of traffic flow along Moose River Road due to the large number of vehicles parked on both sides of the road for the event.

Email – Bill Dustin of WHIBNY- Mr. Dustin stated that he is hoping to bring live music back to the Little Village Park gazebo on Sunday afternoons from 12-2PM. He also stated that WHIBNY would be willing to coordinate all of the performances, but they are seeking a budget to provide this. Mr. Dustin respectfully requested a \$2,500.00 donation from the Village of Boonville. No board action was taken.

Email – Sarah Lee- Ms. Lee thanked the Village for all the time and effort put into making the Erwin Park so nice. Ms. Lee respectfully requested that the splash pad hours be extended from 11AM-7PM to 10:30AM-7:30PM. She stated that the increased time would allow both stay-at-home parents and working parents to have more time at the splash pad. In closing, Ms. Lee thanked the Village Board for their consideration and stated that the work at the park is appreciated and does not go unnoticed. No board action was taken.

Letter - Town of Boonville Supervisor Stocklosa- Supervisor Stocklosa stated in his letter that the Town Board had reviewed and discussed the possibility of the installation of an EV Charging Station at the Town/Village Offices. He further stated that the Town Board had decided they didn’t want the charging station project done at this time. Also, the board discussed a landscape proposal from Weiler’s Landscape Aesthetics to renovate and improve the landscaping around the T/V Offices building and at the sign in front of the offices. This was also declined by the Town Board.

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**Grants & Treasurer:** Treasurer Kaiding presented the board with her report prior to the start of the meeting. Treasurer Kaiding has submitted grant applications totaling \$67,175.00:

Community Foundation HERO grant - \$2,000 – for 2 AEDs for Police Department vehicles

FEMA – Assistance to Firefighters: \$50,000 micro-grant for turnout gear  
Sawyer Foundation:

Fire Department – \$6,000 – 3 portable digital radios

Erwin Park - \$4,000 – repurposing the chlorine building in snack/drink building

VITA Tax Prep Service - \$1,175 – tech support for setup, paper and toner

Bullet Proof Vest Program: \$4,000 – 5 vests total – new employees and replacing outdated vests

Treasurer Kaiding is still administering \$10,472,066 in grants; \$4,372,000 loans for the WWTP upgrade.

Treasurer Kaiding stated that a new grant opportunity was available for the village, should they choose to apply for it. The grant, sponsored by the Edwin Wadas Foundation, is available for improvements to promote youth activities. Treasurer Kaiding stated that the grant, if it was to be awarded to the village, could be used to purchase new basketball hoops, lining of one of the tennis courts for pickle ball, etc. A motion was made by Trustee Brach, seconded by Trustee Stabb to approve of submission of a grant application by Treasurer/Grant Administrator Kaiding, to the Edwin Wadas Foundation to provide additional youth activities and/or equipment in Erwin Park. Ayes – Trustees Brach, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried.

**Police:** OIC Robenski provided his June report to the board prior to the meeting. In the month of June, a total of 160 calls for service were answered. Officer Kelly Borst has graduated Phase I and Phase II Academies and is currently in a Field Training Program with Ptlm. Salce; Boonville Police and Auxiliary worked the “Best of Boonville” festival with zero incidents; Officer Michael Inman was approved for solo patrol and is covering shifts; Boonville Police and Auxiliary covered the June 30<sup>th</sup> Fireworks event and handled several situations involving the same small group of juveniles. The cases are currently under investigation. The new Police Durango patrol vehicle is at the upfitter’s and is awaiting one part. It is expected to be ready to be picked up this week.

**Streets:** Supt. Welch reported that the street department has been: sweeping streets; collecting green waste; worked on and completed Lansing Place storm sewer and catch basin installations; stump grinding at the park; road patching; pushed off hardfill at the Transfer Site; helped Municipal Commission on James Street with street sweeper; patched a wash-out near Bailey’s Feed Mill; sidewalk job at 129 Erwin Street to be completed on 7/12/23. Supt. Welch stated that the 2000 Sterling Fire Tanker that was listed for sale on the Auctions International website, had a final bid of \$19,400.00. A motion was made by Trustee Stabb, seconded by Trustee Brach to accept the bid as presented. Ayes – Trustees Stabb, Brach, Satterly and Mayor Dellerba; nays – none. Motion carried.

**Sewers/WWTP:** No report provided.

**Parks:** Employee Derek Crofoot resigned effective July 11, 2023. His resignation was accepted with regrets, by the Village Board.

**Transfer Site:** Foreman Brach requested to hire a part-time employee for the Transfer Site. A motion was made by Trustee Brach, seconded by Trustee Stabb to approve to hire John Kronewitter as a part-time laborer at the Transfer Site at a rate of \$14.20 per hour. Ayes – Trustees Brach, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried.

**Fire:** Fire Chief Pritchard presented the Fire Report for June to the board ahead of the meeting. In the month of June, a total of 10 calls were answered: 2 calls were answered in the Village; 7 calls were answered in the Town of Boonville; 1 call was answered in Forestport and 1 call was answered in the Town of Leyden. Chief Pritchard stated that the Village’s new Rescue-Pumper Fire truck was due to be delivered at the end of July. In lieu of the impending arrival of the fire truck, a motion was made by Trustee Stabb, seconded by Trustee Brach to have Treasurer Kaiding move forward with securing a 15-year lease through Republic First National Bank, at a rate of 5.13%, for payment of the fire truck in the amount of \$555,686.75, with annual lease payments of \$54,009.11. Ayes – Trustees Stabb, Brach, Satterly and Mayor Dellerba; nays – none. Motion carried.

**Zoning & Codes:** No report submitted this month.

**Old Business:** None.

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**New Business:**

WWTP Windows & Roof Replacement Bid- The following bids were presented for review by the board:

PTL Contracting Corp.	General:	\$324,000.00
	Contingency:	<u>\$ 30,000.00</u>
	<b>Total Bid:</b>	<b>\$354,000.00</b>
Pulver Roofing Co., Inc.	General:	\$299,000.00
	Contingency:	<u>\$ 30,000.00</u>
	<b>Total Bid:</b>	<b>\$329,000.00</b>
J & B Installations, Inc.	General:	\$368,450.00
	Contingency:	<u>\$ 30,000.00</u>
	<b>Total Bid:</b>	<b>\$398,450.00</b>
D & C Building systems	General:	\$380,000.00
	Contingency:	<u>\$ 30,000.00</u>
	<b>Total Bid:</b>	<b>\$410,000.00</b>

After review of the bids, a motion was made by Trustee Stabb, seconded by Trustee Brach to award the bid to Pulver Roofing Co., Inc. for \$329,000.00, as presented. Ayes – Trustees Stabb, Brach, Satterly and Mayor Dellerba; nays – none. Motion carried.

WWTP Improvement Project - Exhibit K – Amendment No. 5 – Barton & Loguidice- Mr. Jesse Semanchik of Barton & Loguidice, provided the village with an Amendment Request of \$15,000.00, which includes \$9,000.00 for the design phase (plans, contract documents and specifications) and \$6,000.00 for the bidding phase coordination. Both Barton & Loguidice and Aubertine and Currier, worked collaboratively to provide the bid package for the window and roof replacement repairs to be done at the Wastewater Treatment Plant (WWTP). A motion was made by Trustee Stabb, seconded by Trustee Brach to authorize the mayor’s signature on Exhibit K - Amendment No. 5 document as presented. Ayes – Trustees Stabb, Brach, Satterly and Mayor Dellerba; nays – none. Motion carried.

Landscape Proposal for Erwin Park Fountain Area & front walking path- The following proposal was presented to the board for review:

Removal of grassy/weedy areas. Any existing perennial plants would be either left in place or repurposed to a new location. A few perennial flowers will be added. The area would receive the commercial fabric and finished with a stone matching the existing: \$1,775.00. The area behind the walking path would be completely weeded, fabric installed around the existing trees; due to the size of this area, as a cost-saving alternative, would use the clear wood chips from the transfer site: \$1,750.00.

A motion was made by Trustee Stabb, seconded by Trustee Brach to approve of the landscape proposal for the fountain area at Erwin Park as presented by Weiler’s Landscape Aesthetics at a total cost of \$3,525.00. Ayes – Trustees Stabb, Brach, Satterly and Mayor Dellerba; nays – none. Motion carried.

Economic Assistance & Development- A motion was made by Trustee Stabb, seconded by Trustee Brach to donate to the following organizations: Boonville Area Chamber of Commerce - \$1,000.00; Black River Valley Business and Community Alliance - \$1,000.00 and Boonville Environmental Conservation Council, Inc. - \$500.00. Ayes – Trustees Stabb, Brach, Satterly and Mayor Dellerba; nays – none. Motion carried.

Boonville Housing Authority PILOT Agreement- Attorney Young drafted and presented the PILOT agreement for the Village and the Boonville Housing Authority boards. After review of the agreement a motion was made by Trustee Brach, seconded by Trustee Stabb to approve of the agreement and authorize Mayor Dellerba to sign same, as presented. Ayes – Trustees Brach, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried.

Executive Session- A motion was made by Trustee Stabb, seconded by Trustee Brach to enter Executive Session at 8:35PM to discuss the end of an employee’s probationary period. Ayes – Trustees Stabb, Brach, Satterly and Mayor Dellerba; nays – none. Motion carried. All meeting attendees except Superintendent Welch and Attorney Young, exited the meeting at this time. The meeting returned to regular session at 8:43PM and Superintendent Welch exited the meeting.

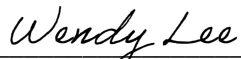
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**Bills & Payroll:** A motion was made by Trustee Stabb, seconded by Trustee Brach to approve the bills of abstract #3, #2 for Trust & Agency and payrolls for the weeks of: June 25<sup>th</sup> and July 2, 2023 as presented. Ayes – Trustees Stabb, Brach, Satterly and Mayor Dellerba; nays – none. Motion carried.

Gen. Fund	Abs #3	\$70,568.77	Vou: #47-81
WWTP Fund	Abs #3	\$8,846.93	Vou: #13-21
Transfer Site	Abs #3	\$1,679.17	Vou: #15-19
Trust & Agency	Abs #2	\$2,418.53	Vou: #4-6

**Adjournment:** There being no other business, a motion was made to adjourn at 8:47 pm by Trustee Brach, seconded by Trustee Stabb. Ayes – Trustees Brach, Stabb, Satterly, and Mayor Dellerba; nays – none. Motion carried.

  
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Wendy Lee, Village Clerk