

Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of July 8, 2025
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Present:

Mayor Dellerba, Trustees Andrews, Satterly, and Stabb, Treasurer/Grant Administrator Lisa Kaidding, Street Superintendent Richard Welch, Transfer Site Foreman James Brach, Police Chief David Olney, Fire Chief David Pritchard, Jr., Park employee Dan Kraeger and Clerk Lee.

Absent: Trustee McIntyre.

Visitors: Mary-Kate Donoghly – Co. Armagh and Madison Murphy – Newry Co. Down, both of these ladies are foreign exchange students from Ireland who are here studying United States law and Lisa Bellinger of NOCCOG, present at 7:50PM.

Meeting: Mayor Dellerba called the meeting to order at 7:00PM.

Minutes:

Motion by Trustee Andrews, seconded by Trustee Satterly to approve the June 24, 2025, workshop minutes as presented. Ayes – Trustees Andrews, Satterly, Stabb and Mayor Dellerba; nays – none. Motion carried.

Correspondence: None.

Department Reports:

Grants-

NOT FUNDED-

1. *Northern Border Regional Commission Catalyst Grant (federal)* - **\$800,000**
2. *Iroquois* – grant application submitted for workout equipment near playground for adults **\$10,000** – we still have the amphitheater grant open as the project hasn't started yet so they are holding back until we use this.

WAITING to hear on:

1. Sawyer Grant for VITA group - **\$1,500**
2. *Sawyer Grant* – AEDs for park, office and police vehicles \$8,900 quote; requested grant of **\$5,000**
3. Lowes Hometown Hero Grant – **\$50,000-75,000** towards amphitheater project
4. *2025 Coastal Rehabilitation & Resilience Projects Program* – Summit Street Bridge - **\$450,000**

On the DAILY:

Restore NY8 & Dept of State Smart Growth – minority/women owned business paperwork is never-ending with lots of quarterly reports

Capital Project – Pre-con meeting 6/18 with B&L and all contractors - every day there is something to do with this project.

Erwin Park – Pre-con meeting 6/20 with LaBella and Marcus – IDH LLC

MVEDD – phone meeting to discuss Climate Smart community access and what we need to do for more \$\$

NY Forward – phone conference with Mayor and Danny from DOS – what do we do now...

FEMA fire dept grant – close out paperwork

MWBE webinar for all criteria that must be met on a monthly basis for reporting on federal programs Restore

NY9 – zoom with Empire State Development (ESD) reps for reporting and MWBE expectations

ADMINISTERING:

1. *Capital Project - WWTP*
 - o \$3,000,000 grant; \$4,372,000 loan - USDA/RD
 - o \$1,000,000 -DEC WQIP
 - o \$2,200,000 -EFC PF
 - o \$7,000,000 - WIIP
2. \$ 339,289 -OC Main Street grant - remaining
3. \$ 42,950 -OC Flood Mitigation – Lansing Place (25% match) – **use by 12/2025 – I will call for an extension**
4. \$ 328,124 -NYS Parks (75 grant/25 match) = \$437,498.67 – reimbursed \$36,500 to date;
5. \$ 40,500 -EFC Smart Growth – update Village/Town Comprehensive Plan (25% match) – LaBarge Group, Watertown
6. \$ 971,000 -BRIDGE NY - Summit Street culvert that carries Mill Creek (0 match) – 2024
7. \$ 275,000 – OC Flood Mitigation award
MUST FIND OTHER FUNDING FOR THIS PROJECT/finance – grant application has been sent = \$450,000
8. \$4.5 Million NY Forward
9. \$2.0 Million for Restore NY8 – 210 Grove St.- West Dacks & I am working together for first drawdown
10. \$1.0 Million for Restore NY9 – Main Street - Garrett Boone Inc.

TREASURER

- ✓ 2nd quarter payroll reports submitted for state and federal payments;
- ✓ NYS Comptroller – AFR (annual financial report) due 7/31.

Police- Chief Olney presented his July report to the board prior to the meeting. In the month of June 170 calls for service were received and 137 of those calls were answered by the Boonville Police Department. Chief Olney states that he is still working on organizing the department and operations; spring range qualifying has been successfully completed by all members; the police department trailer has been renovated so it can be used again; the 2022 Chevrolet patrol pickup truck is awaiting the installation of the graphics; taser training has started for the new BWC platforms and support – 5 of the 6 employees will be trained as TASER instructors as a part of the package; the new systems will be fully implemented by the 2nd week of July; Oneida County will be replacing the CAD/RMS system with the new Tyler system in mid-July; all BPD members have been successfully trained and in-car computers have had the new software installed and we are working on the station computers; we are still actively searching for viable candidates to fill one full time position and a part time position – every agency in the county is experiencing manpower issues and the pool of candidates is very thin; Chief Olney is continuing to pursue additional grants through NYS, some of the items he is looking to acquire/upgrade are: replacement of the 2017 Ford Explorer, dual directional radars in all vehicles, solar powered speed display signs throughout the village, update/upgrade computers and server in the station; and access control for all exterior doors to the police station and evidence storage area (card access). Chief Olney provided the following quotes for the graphics to be installed on the new police department pickup truck:

Jett Vinyl Graphix	\$1,300.00
Personal Graphics	\$1,275.00

A motion was made by Trustee Andrews, seconded by Trustee Stabb to approve of the graphics to be installed on the police department truck by Personal Graphics at a cost of \$1,275.00. Ayes – Trustees Andrews, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried.

Parks- Superintendent Welch asked the board if flowers could be purchased for around the fountain area in Erwin Park. After some discussion, a motion was made by Trustee Stabb, seconded by Trustee Andrews to approve of a budget of up to \$500.00 for flowers to be planted on various village properties. Mayor Dellerba stated that she would like to have perennial flowers planted. Ayes – Trustee Stabb, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Streets/Sewers- Green waste collection; worked on the softball field at Erwin Park; mowed behind Town Barn and street department storage building; put new roof on Transfer Site building; repaired washouts; trimmed trees; swept streets; discussed lining the sewer pipe through the Tractor Supply parking lot; and Mahindra tractor broke down again.

WWTP- Belt press running well for the month. Hauler activity for June 2025 was 46,600 gallons of septage

- We produced dewatered sludge in June and sent 40.58 tons to the landfill.
- We had no overflow event in June.
- We have been able to jet 1824 feet of sewer main so far this year, no jetting was performed in June. The village’s Jetter is still at J&J for repair.
- Eric and Zach performed three mark-outs in June,
- Intersection of Main & Grove Streets
- Intersection of Main & Post Streets
- Intersection of Thornton Ave & Post Street
- Jim Rathbun was onsite in June for 38.35 hours.
- WWTP is using Converse Labs of Watertown to collect samples for permit in June and are quite satisfied with their results.
- The aeration blower that is in use at this time is running without issue or high temperature.
- WWTP crew removed a large quantity of scrap junk from area of future SBRs. Roll off dumpster was full and removed by the Solid Waste Authority. Empty was returned to be filled again.
- Falter Construction moved equipment on site in June to begin construction upgrade and broke ground with the removal of grass and topsoil in the area of the new SBRs.

Transfer Site- No report.

Fire- Fire Chief Pritchard submitted his report for June activity ahead of the meeting via email. In the month of June, a total of 8 calls for service were received: 3 calls were answered in the Village, 4 calls in the Town of Boonville and one call in the Town of Leyden.

Zoning & Codes- No report provided.

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Old Business:
Employee Wage Scale- Tabled.

Thornton Avenue Curbing Bid- No bids were received. A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve of the rebidding of the curbing project on Thornton Avenue. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried. Superintendent Welch stated that he will give a bid packet to Heidelberg Materials Concrete and Clerk Lee will email a bid packet to Sgarlata Concrete, Inc. group as well for consideration.

New Business:
Porchfest Promo Event #2- Mr. Timothy Sturdevant respectfully requested to hold a second Porchfest Promo Event in the Little Village Park on Friday, July 25, 2025. Mr. Sturdevant stated that the event would run from 4:00-7:00PM. A motion was made by Trustee Andrews, seconded by Trustee Stabb to approve of the Porchfest Promo Event #2 as presented to be held at the Little Village Park Gazebo on Friday, July 25, 2025, from 4:00-7:00PM (clean-up time from 7-7:30PM). Ayes – Trustees Andrews, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried.

2026 Fireworks show & band- Clerk Lee respectfully requested permission to secure the 2026 fireworks show and also to obtain a band for next year as well. A motion was made by Trustee Andrews, seconded by Trustee Stabb to approve of securing a band and the fireworks show for July 3, 2026, with a rain date of July 5, 2026. Ayes – Trustees Andrews, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried.

NOCCOG-- Lisa Bellinger, circuit rider for NOCCOG, mentioned several items in the July NOCCOG newsletter.

Bridge NY Extension Letter- Grant Administrator Kaidding presented an extension letter for review by the board on the NY Bridge project for Summit Street. After review of the letter, a motion was made by Trustee Stabb, seconded by Trustee Andrews to approve of Mayor Dellerba’s signature on the Bridge NY extension letter as presented. The extension will allow the village to have additional time to complete the Summit Street bridge project. The original projected end date: 9/30/2032 and the new extended end date: 9/30/2034.

Executive Session: A motion was made at 8:20PM by Trustee Stabb, seconded by Trustee Andrews, to discuss an employment matter with a particular employee. Ayes – Trustees Andrews, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried. All meeting attendees exited the meeting at this time, except Superintendent Welch. The meeting returned to regular session at 8:34PM. No decisions were made.

Bills & Payroll: A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve of the following bills of Abstracts #3 for the General Fund, Transfer Site Fund, WWTP Fund, abstract #2 Trust & Agency Fund and abstract #43 for the Capital Project at the WWTP and the payrolls for the weeks of: June 22nd and June 29, 2025:

Gen. Fund	Abs #3	\$63,877.48	Vou: #49-85
Transfer Site	Abs #3	\$1,942.44	Vou: #11-17
WWTP Fund	Abs #3	\$13,544.18	Vou: #13-25
Trust & Agency	Abs #2	\$3,088.86	Vou: #4-6
Capital Project at WWTP	Abs #43	\$1,484.00	Vou: #53

Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.

Adjournment: There being no other business, a motion was made to adjourn at 8:36PM by Trustee Andrews, second by Trustee Satterly. Ayes – Trustees Andrews, Satterly, Stabb, and Mayor Dellerba; nays – none. Motion carried.

Wendy Lee
Wendy Lee, Village Clerk