

Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of May 14, 2024
Page 1 of 5

Present:

Mayor Dellerba, Trustees Andrews, Brach, Stabb and Satterly, Treasurer/Grant Administrator Lisa Kaiding, Patrolman Daniel Salce, Fire Chief David Pritchard, Jr., Firefighter Nick Amicucci, WWTP Foreman Lucas Kafka, CEO/ZEO Ken Doolittle, and Clerk Lee. Absent: None. Visitors: Dina Olmstead of the Boonville Herald, Eric McIntyre, Rodney Grower, Dick LeClar, Police Recruit Max Darman, Jennifer Lenaghen, Police Recruit Joseph Serrano, Karen Serrano, Samuel Serrano, Tracy Austin, and Tammy Kelly both of the Boonville Community Harvest Farmer's Market and Jesse Semanchik, PE, Senior Associate of Barton and Loguidice.

Meeting: Mayor Dellerba called the meeting to order at 7:00 PM with the Pledge of Allegiance.

Minutes:

Motion by Trustee Stabb, seconded by Trustee Brach to approve the regular meeting minutes of April 23, 2024 as presented. Ayes – Trustees Stabb, Brach, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Visitors:

Police Department New Hire- Patrolman Daniel Salce presented Mr. Joseph Serrano for a ceremonial swearing-in as a part-time police officer for the village. Mr. Serrano will begin supervised patrol duties and field training with the Village of Boonville Police Department upon completion of his Phase II of the police academy.

Tracy Austin & Tammy Kelly – Boonville Community Harvest Farmers Market- Ms. Austin and Ms. Kelly were seeking approval of the Village of Boonville to supply trucks/vehicles from the following departments: police, fire and DPW for their "Touch a Truck" event to be held on Friday, July 19, 2024 at the Boonville Elks Club, where the farmers market is located, for a time to be determined. A motion was made by Trustee Stabb, seconded by Trustee Brach to approve of the various departments to supply vehicles for the Boonville Community Harvest Farmers Market "Touch a Truck" event to be held on Friday, July 19, 2024, at a time to be determined. Ayes – Trustees Stabb, Brach, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Building & Codes/Zoning Department- CEO/ZEO Doolittle requested a decision by the board as to the next step for the property at 110 E. Schuyler Street. This property has been in violation with no recent communication from the homeowners as to the disposition of the house. A motion was made by Trustee Stabb, seconded by Trustee Brach to approve of CEO/ZEO Doolittle to move forward to draft a letter of violation, which will be reviewed by legal counsel before sending, to send to the homeowner. Ayes – Trustees Stabb, Brach, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Barton & Loguidice – Jesse Semanchik – WWTP Capital Project- Mr. Semanchik presented the board with options and board discussion ensued as to the next step in the project. A motion was made by Trustee Brach, seconded by Trustee Andrews to continue with the current budget and revise the construction documents to reflect the current budget numbers and to have the project fast-tracked within in 30-45 days after said revisions have been made. Ayes – Trustees Brach, Andrews, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried.

Correspondence: 2024-2028 NYS DOT Shared Services Agreement- The agreement was briefly discussed and a motion was made by Trustee Stabb, seconded by Trustee Satterly to approve of Mayor Dellerba signing the renewal agreement. Ayes – Trustees Stabb, Satterly, Brach, Andrews and Mayor Dellerba; nays – none. Motion carried.

Department Reports:

Grants & Treasurer- Treasurer Kaiding presented the board with her Grant Report prior to the meeting:

NY Forward- Web meeting on Tuesday AM for core group – State, LaBerge Group, Mayor and Lisa; the LPC meets for the first time on 5/23/24.

Oneida Co. Main St. Program- bids can go out for the Boonville sign – professional services – painting and the wall stabilization.

Erwin Park Project- La Bella Group is working on plan and bid specs.

Summit Street Bridge- A Flood Mitigation grant application was submitted to Oneida County for \$525,000 – they requested that the village lower – a new request document was sent for \$275,000.

FEMA AFG grant application- This application was submitted on 3/7 for \$72,225 for PPE for the Fire Fighters.

Capital Project WWTP- Barton & Loguidice's Jesse Semanchik will be here to discuss.

**Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309**

**Meeting of May 14, 2024
Page 2 of 5**

NY Restore- a grant that would assist Lodging Kit Company/West Dacks, LLC with their endeavors at the Ethan Allen property – a web call was held on 5/6/24 with MV Edge and the Martins have signed an Agreement with them to write the grant. The project is demo of 2 properties, rehab of the large buildings to include roof, heat, windows and lighting.

MVEDD- web call regarding energy benefits to the village and other grant opportunities to go with NY Forward grant.

ADMINISTERING:

1. \$3,000,000 grant; \$4,372,000 loan - USDA/RD
2. \$1,000,000 -DEC WQIP
3. \$2,200,000 -EFC PF
4. \$2,200,000 -EFC WIIA
5. \$431,223 -OC Main Street grant (50/50 match)
6. \$100,000 -OC Flood Mitigation – Lansing Place (25% match) – **requested \$57,050.00 reimbursement**
7. \$31,769 -ARPA remaining (furnaces Fire Co & Street Dept.)
8. \$328,124 -NYS Parks (75 grant/25 match) = \$437,498.67
9. \$10,000 -Iroquois Gas Transmission Systems - towards amphitheater construction
10. \$40,500 -EFC Smart Growth – update Village/Town Comprehensive Plan (25% match)
11. \$971,000 -BRIDGE NY - Summit Street culvert that carries Mill Creek (0 match) – 2024
MUST FIND OTHER FUNDING FOR THIS PROJECT – around \$630,000
2-8-2024 Grant Application sent to OC Flood Mitigation for \$275,000
12. \$4,000 – Bullet Proof Vest grant for Boonville PD – **PD to order**
13. \$21,898 – Livescan equipment for Boonville PD – **requested reimbursement 1-2024**
14. \$4.5 Million Dollars! Boonville is now known as a **NY FORWARD COMMUNITY!!**

Police- OIC Robenski presented his monthly report to the board prior to the meeting. In the month of April, a total of 138 calls for service were answered. Overnight suspicious activity complaints have decreased dramatically and hopefully this trend continues. The desks that were donated by Utica National Insurance Group have been received and were set up in the patrol office. We wish to offer our sincerest appreciation for the Utica National Insurance Group for their generosity and to Beth Treen for facilitating the donation.

Streets- Supt. Welch presented his report to the board ahead of the meeting. Topsoiled plow-damaged areas; worked in shop; green waste collection; worked on new sewer line for new bathroom at park; patched streets worked on autism communication boards for park; worked on putting new stone in and around and cleaning fountain area at park; cleaned trucks; graded the sewer dirt work at the park; set forms and graded for new bathroom at the park for the concrete pour; set forms for new sun shade by splash pad; assembled new sun shade.

WWTP- A report was received for the month of April was compiled by Ken Scherrieble, Lucas Kafka and Jim Rathbun and emailed to the board for review. Belt press is running well; new wall socket for conveyor still needs to be replaced; no hauler activity for the month of April; 34.28 tons of sludge was sent to the Ava Landfill in April; Tom Cullings continues to cross train at the WWTP; 1,000 ft. of sewer main has been jetted to date this year; the following mark-outs were performed: 66 Evergreen Dr., 201 Post St., 128 Schuyler St., and 2920 East Rd.; sewer plug at the top of Evergreen Dr. but it was outside the village line and the sewer jet and camera were used to prove the village was not responsible for this line; sewer lateral was plugged in the Dollar General parking lot, again sewer jet and camera were used to prove the village's main was clear; Dollar General's lateral was dug up and found to have a plug in it – owner was present at the time; Jim Rathbun was on site in April for 23.77 hours; Village of Boonville switched labs from Life Science Labs to Converse Labs – due to dissatisfaction with lab performance; the electric motor from the blower system was sent to Auburn Armature for repair – according to the repair estimate it will be too expensive to repair and should be replaced – Lucas has quotes for this;

Transfer Site- No report.

Fire- The fire report was submitted via email prior to the meeting. In the month of March, a total of 8 calls were answered for service: 5 calls were in the Village and 3 were attended in the Town of Boonville and one call was attended in the Town of Turin. Chief Pritchard presented the board with a purchase offer for the 2003 KME Rescue truck that the fire company intends to sell. Chief Pritchard requested that the board consider allowing the fire company to keep the proceeds from the sale of the truck to use for the company to purchase a new truck. A motion was made by Trustee Andrews, seconded by Trustee Stabb to approve of the purchase offer as presented from Jon's Mid-America Fire Apparatus in the amount of \$20,000.00, with the proceeds of the sale to be turned over to the Boonville Fire Company for the future purchase of a new rescue truck for the Boonville Fire Department. Ayes – Trustees Andrews, Stabb, Brach, Satterly and Mayor Dellerba; nays – none. Motion carried.

Zoning & Codes- CEO/ZEO Doolittle provided a April report via email, for the board to review. During the month of April, CEO/ZEO Doolittle conducted 0 inspections; 5 site visits, issued 3 zoning permits and CEO/ZEO Doolittle is following up on previous letters of violation.

Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of May 14, 2024
Page 3 of 5

Old Business: None.

New Business:

Restore NY Resolution (Grant Round 8)- Grant Administrator Kaiding presented the following resolution for review and adoption. Trustee Stabb so moved to adopt the following resolution, Trustee Brach seconded the motion as follows:

**RESOLUTION – RESTORE NY - ROUND 8
VILLAGE OF BOONVILLE, ONEIDA COUNTY, NY
NO: 02-2024**

WHEREAS the Village of Boonville is eligible for grant funding under Round 8 of the Restore NY Communities Initiative Municipal Grant Program, and

WHEREAS the Village Board of Trustees was made aware of a project that will qualify for funding and an application will be submitted to Empire State Development Corporation (ESDC) in an amount not to exceed \$2,000,000 as follows: Redevelopment of 210 Grove Street by the Lodging Kit Company / West Dacks II.

The project includes demolition of two condemned buildings and rehabilitation of the main building on the site located at 210 Grove Street in the Village of Boonville. It is the largest vacant and underutilized building in the Village, in various stages of disrepair. The building anchors Boonville’s recently awarded NY Forward strategic investment area and is the Village’s top redevelopment priority. The developer/property owner, in cooperation with the Village, plans to stabilize the roof, secure the envelope, and create a new light industrial/manufacturing complex with the Lodging Kit relocating to the premises as the primary tenant.

WHEREAS this project is consistent with all existing local plans, the proposed financing is appropriate for the project, the project will facilitate effective and efficient use of existing and future public resources so as to promote both economic development and preservation of community resources and the project develops and enhances infrastructure and/or other facilities in a manner that will attract, create and sustain employment opportunities in the Village of Boonville.

NOW THEREFORE BE IT RESOLVED that the Village Board of Trustees hereby supports and will sponsor an application for Restore NY funding for 210 Grove Street by the Lodging Kit Company / West Dacks II and will administer the grant in accordance with all applicable rules and regulations established by ESDC, and

BE IT FURTHER RESOLVED that the Mayor is authorized to sign the application and any agreements required by ESDC for grant funding that results from the application.

Date: May 14, 2024

Adopted by the following vote:
Ayes: 5 Nays: 0 Absent: 0

Erwin Park Contract with Town of Boonville- A contract was presented to the board for review by the Town of Boonville, the contract provides for the village to supply a recreational outlet for the town citizens. A motion was made by Trustee Brach, seconded by Trustee Satterly to approve Mayor Dellerba to sign the Erwin Park contract for 2024-25 as presented. Ayes – Trustees Brach, Satterly, Stabb, Andrews and Mayor Dellerba; nays – none. Motion carried.

2024-25 Village Property Tax Warrant-

The following Resolution was moved by Trustee Brach, and seconded by Trustee Stabb. Ayes – Trustees Brach, Stabb, Andrews, and Satterly; nays – none. Motion carried.

THEREFORE, BE IT RESOLVED, that the Mayor is hereby authorized to sign the Tax Warrant for the collection of taxes for the period beginning June 1, 2024 through May 31, 2025.

TAX WARRANT
No. 03-2024

To: Wendy A. Lee, Village Clerk

You are hereby commanded to receive and collect from the several persons named in the assessment roll, hereunto annexed, the sums named in the last column thereof opposite their respective names, for the following purposes:

Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of May 14, 2024
Page 4 of 5

For the current budget, General Fund: \$652,209.00
For unpaid water and sewer arrears: \$14,092.95
Being a total amount of: \$663,301.95

AND, you are further commanded to receive and collect such sums without additional charge between the first day of June and the last day of June 2024, on the first day of July and the last day of July, 2024 with 5% interest, the first day of August and the last day of August, 2024 with 6% interest and between the first day of September and the last day of September 2024 with 7% interest; October 1, 2024 all unpaid taxes will be sent to the County Finance Department for collection.

FURTHER, you are commanded to return a report of the Tax Roll and Warrant to the Board of Trustees on or before the first meeting of November 2024 stating all taxes remaining unpaid. This document will describe bill number, parcel number, owner's name, parcel address and the amount of each unpaid tax.

Attest: Wendy A. Lee
Wendy A. Lee, Village Clerk

Judith Dellerba
Judith Dellerba, Mayor

Dated: May 14, 2024

Pro-Housing Community Resolution- The following resolution was presented for review:

PRO-HOUSING COMMUNITY RESOLUTION
NO. 04-2024

Trustee Stabb moved and Trustee Brach seconded that:

WHEREAS, the Village of Boonville believes that the lack of housing for New York residents of all ages and income levels negatively impacts the future of New York State's economic growth and community well-being;

WHEREAS, the housing crisis has negative effects at regional and local levels, we believe that every community must do their part to contribute to housing growth and benefit from the positive impacts a healthy housing market brings to communities;

WHEREAS, we believe that supporting housing production of all kinds in our community will bring multiple benefits, including increasing housing access and choices for current and future residents, providing integrated accessible housing options that meet the needs of people with sensory and mobility disabilities, bringing economic opportunities and vitality to our communities, and allowing workers at all levels to improve their quality of life through living closer to their employment opportunities;

WHEREAS, we believe that evidence showing that infill development that reduces sprawl and supports walkable communities has significant environmental and public health benefits; and

WHEREAS, we believe that affirmatively furthering fair housing and reducing segregation is not only required by law, but is essential for keeping our community strong and vibrant;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Village of Boonville, in order to take positive steps to alleviate the housing crisis, adopts the Pro-Housing Communities pledge, which will have us endeavor to take the following important steps:

1. Streamlining permitting for multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.
2. Adopting policies that affirmatively further fair housing.
3. Incorporating regional housing needs into planning decisions.
4. Increasing development capacity for residential uses.
5. Enacting policies that encourage a broad range of housing development, including multifamily housing, affordable housing, accessible housing, accessory dwelling units and supportive housing.

AYES: 5; NAYS: 0

Wendy Lee
Wendy Lee – Village Clerk

5/14/2024

Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of May 14, 2024
Page 5 of 5

Bills & Payroll- A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve the bills of abstract #23, #13 – Trust & Agency, #30 for the Capital Project and the payrolls for the weeks of: April 21st, 28th, and May 5th as presented. Ayes – Trustees Stabb, Satterly, Andrews, Brach, and Mayor Dellerba; nays – none. Motion carried.

Gen. Fund	Abs #23	\$56,758.92	Vou: #491-530
WWTP Fund	Abs #23	\$10,324.95	Vou: #133-142
Transfer Site	Abs #23	\$14,846.87	Vou: #101-108
Trust & Agency	Abs #13	\$2,635.99	Vou: #35-36
Capital Project @ WWTP	Abs #30	\$20,554.40	Vou: #33-34

Adjournment: There being no other business, a motion was made to adjourn at 8:55PM by Trustee Satterly, seconded by Trustee Brach. Ayes – Trustees Satterly, Brach, Andrews, Stabb and Mayor Dellerba; nays – none. Motion carried.



Wendy Lee, Village Clerk