

Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of March 26, 2024
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Present: Mayor Dellerba, Trustees Andrews, Satterly, and Stabb, Treasurer Kaiding, and Clerk Lee. Absent: Trustee Brach. Visitors: Eric McIntyre, Sara Snyder and Paul Cody.

Meeting: Mayor Dellerba called the meeting to order at 7:00 PM with the Pledge of Allegiance.

Minutes: Motion by Trustee Stabb, seconded by Trustee Satterly to approve the regular meeting minutes of March 12, 2024, with the following correction: at top of page 2 of 3, sentence will read as follows: **“Boonville Comprehensive Plan Committee- The BCPC’s regular meeting at the Village & Town Offices is tentatively scheduled for Wednesday, March 27, 2024 from 4-5:00PM.”**. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.

Visitors:

Sara Snyder & Paul Cody- Ms. Snyder briefly discussed the need for her and Mr. Cody to obtain a building permit for their new used clothing store and coffee shop named “Oh Dear New York”. Mayor Dellerba and Trustee Stabb referred them to the Zoning & Building Codes Office and the Village Planning Board for a site plan review.

Eric McIntyre – RE: ATV/UTV Traffic- Mr. McIntyre spoke regarding the possibility of connecting trails from outside the village to encourage more revenue within the village. Mr. McIntyre mentioned that the village and town could sell trail permits and create a registration list whereby riders would provide their vehicle registration and proof of insurance before being able to purchase a permit. The village board may also opt to have the ATV/UTVs obey the posted traffic signage or designate a lesser speed limit. A motion was made by Trustee Stabb, seconded by Trustee Andrews to approve of the creation of a ATV/UTV trail connection, including golf carts and scooters, on all village streets, with the exceptions of Main/NYS Route 12 and Post/NYS Route 46 Streets. Furthermore, the village will create a registry and trail permit system whereby in order for the vehicle to utilize the trail system, it will need to be registered with the Village and Town of Boonville, at which time, a vehicle registration and proof of insurance will need to be presented before a permit can be purchased. Ayes – Trustees Stabb, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Correspondence:

Boonville-Oneida Co. Fair- Mr. David Hyatt, President of the Boonville-Oneida Co. Fair submitted a letter for board consideration. Mr. Hyatt respectfully requested usage of the village’s bleachers for this year’s fair, to be held July 23-28, 2024. Mr. Hyatt also requested the submission of two letters, from the village, for the NYS Liquor Authority. A motion was made by Trustee Stabb, seconded by Trustee Andrews to approve of the use of the village’s bleachers by the Boonville-Oneida Co. Fair and furthermore to have two letters sent to the NYS Liquor Authority on behalf of the fair. Ayes – Trustees Stabb, Andrews, and Mayor Dellerba; nays – none; abstain – Trustee Satterly. Motion carried.

Erin Gydesen – ACS Boonville Elementary PTA- Mrs. Gydesen emailed a letter of request to Clerk Lee for the Village Board’s consideration of allowing the ACS Boonville Elementary PTA to use Erwin Park on two occasions to host food trucks on 5/3 and 7/20 with a foam party as well. A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve of the two dates for the PTA to host food trucks at Erwin Park, provided that the necessary certificates of insurance are received by the village. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.

New Business:

Park Pavilion Reservation form & Transfer Site Compacted Material form- Both forms were presented to the board for review at a prior meeting and have been reviewed and approved by legal counsel. A motion was made by Trustee Andrews, seconded by Trustee Stabb to approved of the implementation of both forms as presented. Ayes – Trustees Andrews, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried.

February Treasurer’s Report- Treasurer Kaiding presented the February treasurer’s report to the village board prior to the meeting. A motion was made by Trustee Stabb, seconded by Trustee Andrews to accept the February treasurer’s report as presented. Ayes – Trustees Stabb, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Intra-Fund Transfer- Treasurer Kaiding stated that some funds would need to be moved within the street department budget to cover the cost of the newly acquired 2024 Dodge pickup truck for the DPW. A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve of the transfer of \$11,107.96 from line item A5132.42 to A5110.2 to cover the cost of the purchase of the new Dodge pickup truck. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.

Other Business:

2024-25 Tentative Village Budget & 2024 Proposed 3.1% Sewer Rate Increase- The board briefly discussed when to hold a public hearing on the tentative village budget for 2024-25 as well as to conduct a public hearing on the proposed sewer rate increase. A motion was made by Trustee Stabb, seconded by Trustee Satterly to hold a public hearing on Tuesday, April 9, 2024 at 6:45PM for both the 2024-25 Village Budget and the 2024 proposed sewer rate increase and the regular board meeting to follow. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.

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Bills & Payroll: A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve the bills of abstract #20 and payrolls for the weeks of: March 10th & 17th as presented. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none; motion carried.

General Fund	Abs #20	\$56,727.55	Vouchers: #434-444
WWTP Fund	Abs #20	\$696.09	Vouchers: #114-118
Transfer Site Fund	Abs #20	\$42.30	Voucher: #92
Capital Project @ WWTP	Abs #27	\$3,159.70	Voucher: #32

Adjournment: There being no other business, a motion was made to adjourn at 7:41PM by Trustee Stabb, seconded by Trustee Satterly. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.



Wendy Lee, Village Clerk