

Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of March 25, 2025
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Present: Mayor Dellerba, Trustees Andrews, McIntyre, Satterly, Stabb, Treasurer/Grant Administrator Kaiding Police Chief Olney, and Clerk Lee. **Absent:** None.

Meeting: Mayor Dellerba called the meeting to order at 7:00 PM with the Pledge of Allegiance.

Minutes: Motion by Trustee Satterly, seconded by Trustee McIntyre to approve of the regular meeting minutes of March 11, 2025, as presented. Ayes – Trustees Satterly, McIntyre, Stabb, Andrews and Mayor Dellerba; nays – none. Motion carried.

Visitors: Johnathan Kornmeyer & Lisa Kornmeyer- Mr. Kornmeyer spoke regarding the Youth Entrepreneur Expo that he and his mother, Lisa Kornmeyer would like to host on Saturday, June 7, 2025, between the hours of 10:00AM – 4:00PM. Mr. Kornmeyer stated that he and his mother would like to utilize the Livingston Lansing Pavilion at Erwin Park, if possible. A motion was made by Trustee Satterly, second by Trustee Andrews to approve of the request by Johnathan Kornmeyer and Lisa Kornmeyer to host the Youth Entrepreneur Expo at the Livingston Lansing pavilion at Erwin Park on Saturday, June 7, 2025, from 10:00AM – 4:00PM. Mrs. Kornmeyer stated that they would provide the necessary paperwork to Clerk Lee ahead of the event. Ayes – Trustees Satterly, Andrews, McIntyre, Stabb and Mayor Dellerba; nays – none. Motion carried. Additionally, a motion was made by Trustee Stabb, second by Trustee McIntyre to waive the pavilion rental fee for the Youth Entrepreneur Expo. Ayes – Trustees Stabb, McIntyre, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried. Mrs. Kornmeyer thanked the village street crew for the great job they did keeping the municipal parking lot A, behind the Main Street stores, clear of snow this winter.

Correspondence: None.

New Business:

February Treasurer’s Report- Treasurer Kaiding provided the February Treasurer’s Report to the board via email prior to the meeting. A motion was made by Trustee Stabb, seconded by Trustee McIntyre to approve of the February 2025 Treasurer’s report as presented. Ayes – Trustees Stabb, McIntyre, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Summit Street Bridge Resolution- The following resolution was presented to the board for consideration. A motion was made by Trustee Stabb, second by Trustee McIntyre:

RESOLUTION NO. 3-2025

LETTER OF RESOLUTION AMONG THE NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION AND THE VILLAGE OF BOONVILLE REGARDING THE SUMMIT STREET CULVERT OVER MILL CREEK IN THE VILLAGE OF BOONVILLE ONEIDA COUNTY NEW YORK PIN 2754.73 NYSOPRHP # 23PR08234

WHEREAS the Village of Boonville is progressing the state funded project to replace the historic Summit Street culvert over Mill Creek (the Project) in the Village of Boonville in Oneida County, New York (Appendix 1); and

WHEREAS the Project is subject to Parks, Recreation and Historic Preservation Law §14.09, the State Historic Preservation Act, and 9 NYCRR Part 428, State Agency Activities Affecting Historic or Cultural Properties; and

WHEREAS the historic Summit Street culvert over Mill Creek (USN 06547.000172), built in 1874, is a 15 foot long, single span stone masonry arch which was determined eligible for listing in the State and National Registers of Historic Places by the Office of Parks, Recreation and Historic Preservation on July 18, 2024; and

WHEREAS the Summit Street culvert is owned and maintained by the Village of Boonville. The crossing is currently closed to traffic due to advanced deterioration of the structure; and

WHEREAS the Project proposes the replacement of the historic Summit Street culvert over Mill Creek with a new concrete structure that will open the crossing to the traveling public; and

WHEREAS NYSDOT in consultation with the New York State Office of Parks, Recreation and Historic Preservation (OPRHP), has defined the undertaking’s impact as spanning 370 feet to 630 feet south of the intersection of Summit Street and West Street. The total project area is approximately 0.50 acres which will encompass the culvert, wingwalls, invert slab, and embankments; and

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WHEREAS, pursuant to 9 NYCRR Part 428.7, the NYSDOT, in coordination with the Village of Boonville, prepared documentation for an assessment of the Project’s adverse impacts, including the proposed replacement of the Summit Street culvert over Mill Creek, and provided this documentation to the OPRHP; and

WHEREAS, on January 17, 2025, the OPRHP concurred with NYSDOT and the Village of Boonville that there is no feasible alternative to removal of the existing culvert. In accordance with the New LETTER OF RESOLUTION Regarding the Replacement of the Summit Street Culvert over Mill Creek (NYSDOT PIN 2754.73; SHPO 23PR08234) York State Preservation Act of 1980 (Section 14.09 of the New York Parks, Recreation and Historic Preservation Law), it was determined that the Project will result in an adverse impact to the Summit Street culvert over Mill Creek; and

NOW, THEREFORE, OPRHP, NYSDOT, and the Village of Boonville, in accordance with Section 14.09 of the New York State Parks Recreation and Historic Preservation Law, agree that the undertaking shall be implemented in accordance with the following stipulations to consider the impact of the undertaking on historic properties.

STIPULATIONS

The Village of Boonville and the NYSDOT shall ensure that the following measures are carried out:

I. RECORDATION

The Village of Boonville shall record the Summit Street Culvert over Mill Creek following the Historic American Engineering Record Level II guidelines and format (Appendix 2). The record shall be submitted to NYSDOT for review. NYSDOT will consult with the OPRHP to confirm that the Village’s record is acceptable. When the record of the Summit Street Culvert over Mill Creek is complete, the Village of Boonville will distribute copies to the following: OPRHP (hard copy for inclusion in the State Archives), NYSDOT, Town of Boonville Historian and the Oneida County History Center. Proof of delivery shall be provided to NYSDOT and may be provided in the form of an email delivery receipt and/or a certified mail receipt. NYSDOT will upload one digital copy of the report to the SHPO’s Cultural Resource Information System (CRIS).

II. DISPLAY

The Village of Boonville shall display the fascia arch stones in a public space within the Village. It is currently anticipated that the stones will be displayed as pavers at the Erwin Library, 104 Schuyler Street, Boonville, New York. The contractor for the Project will label and remove the fascia arch stones with care and turn them over to the Village of Boonville. Once the stones have been salvaged, the Village of Boonville will notify NYSDOT of their final plans to display the stones. NYSDOT will consult with OPRHP to approve the Village’s final plans.

III. DURATION

This LOR will expire if its terms are not carried out within five (5) years from the date of its execution. Prior to such time, the OPRHP may reconsider the terms of the LOR and amend it in accordance with Stipulation IV below.

IV. AMENDMENTS

This LOR may be amended when such an amendment is agreed to in writing by all signatories. The amendment will be effective on the date of its execution.

V. TERMINATION

If any signatory to this LOR determines that its terms will not or cannot be carried out, that party shall immediately consult with the other signatory to attempt to develop an amendment per Stipulation IV, above. If within thirty (30) days (or another time period agreed to by all signatories) an amendment cannot be reached, any signatory may terminate the LOR upon written notification to the other signatories.

To approve of the foregoing resolution as presented. Ayes – Trustees Stabb, McIntyre, Andrews, Satterly and Mayor Dellerba. Nays – none. Motion carried.

Proposed Sewer Credit for 710 Post Street/12714 State Route 46- Clerk Lee received a sewer relief request from the owner of 710 Post Street/12714 State Route 46, due to a water leak. After some discussion by the board, Mayor Dellerba asked Clerk Lee to obtain more information regarding the possible sewer relief credit. No decision was made at this time, further discussion was tabled until the April 8, 2025, meeting.

AED Request for Erwin Park- Ms. Erin Gydesen of the Boonville Girls Softball and the North Country Community Soccer League, respectfully requested that the Village of Boonville and the Town of Boonville consider the purchase of an AED for use at the Erwin Park, when needed. The board discussed this at length and no decision was made. Chief Olney will check into pricing of AED units.

Other Business: Police Items- Chief Olney respectfully requested permission to purchase a used 2022 Chevrolet pickup truck already modified for police usage. Chief Olney stated that he would like to purchase this vehicle with the remaining grant funds. A motion was made by Trustee Stabb, second by Trustee Satterly to approve of the purchase of the 2022 Chevrolet pickup truck, already modified for a police patrol vehicle at a cost of \$39,991.49 from Custom Police Vehicles. Ayes – Trustees Stabb, Satterly, Andrews, McIntyre and Mayor Dellerba; nays – none. Motion carried.

Proposed Flooring Replacement in Chief’s Office & Construction of a Public Vestibule Partition in the Police Dept.- Chief Olney presented the board with a quote from Roggie’s Flooring for the replacement of the flooring in the Chief’s Office at a cost of \$1,181.80. Chief Olney also requested permission to have a public vestibule partition constructed in the outer office at an approximate cost of \$1,500.00, the work would be done by the street department employees, at their convenience. A motion was made by Trustee Andrews, second by Trustee McIntyre to approve of both the purchase and installation of new flooring in the Chief’s Office at a cost of \$1,181.80 and the construction of a public vestibule partition in the outer police department at an approximate cost of \$1,500.00. Ayes – Trustees Andrews, McIntyre, Satterly, Stabb and Mayor Dellerba; nays – none. Motion carried.

NYS DEC Order of Consent – SPDES Violation at WWTP- Discussion was had regarding the notice of violation of the WWTP’s SPDES permit due to the failure of a phosphorus sampling and submission for testing during the month of August 2024. The Order of Consent also has a fine imposed of \$1,390.00. A motion was made by Trustee Andrews, second by Trustee Stabb to approve Mayor Dellerba’s signature on the NYS DEC Order of Consent and, furthermore, the cost of the fine \$1,390.00 to be split equally between the Village of Boonville and the Camden Group. Ayes – Trustees Andrews, Stabb, McIntyre, Satterly and Mayor Dellerba; nays – none. Motion carried.

WWTP Capital Project Auditor’s Contract- A motion was made by Trustee Stabb, second by Trustee Andrews to authorize the mayor’s signature on the MMB & Co. auditor’s contract for professional services for the WWTP Capital Project in an amount of \$67,500.00 for auditory professional services for the years of 2026 and 2027. Ayes – Trustees Stabb, Andrews, McIntyre, Satterly and Mayor Dellerba; nays – none. Motion carried.

Mower Quotes for Erwin Park- Trustee McIntyre presented the following quotes the board’s consideration for a new lawnmower at Erwin Park:

White’s Farm Supply, Inc.	Ferris ISX800B2760-Carb Commercial Zero-Turn	\$9,300.00
Clinton Tractor & Implement Co.	Ferris ISX800: 27hp, 60” deck, Susp. Seat	\$8,755.67
All Seasons Power Equipment	Spartan R2-HD Blackout GI – Kawasaki Engine	\$7,469.00

A motion was made by Trustee Stabb, second by Trustee McIntyre to approve of the purchase of the Spartan R2-HD Blackout GI -Kawasaki Engine mower for Erwin Park at a cost of \$7,469.00. Ayes – Trustees Stabb, McIntyre, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Bills & Payroll: A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve the bills of abstract #20 abstract #39 – Capital Project at WWTP and payrolls for the weeks of: March 9th and March 16th as presented. Ayes – Trustees Stabb, Satterly, McIntyre, Andrews, and Mayor Dellerba; nays – none; motion carried.

General Fund	Abs #20	\$17,964.10	Vouchers: #443-453
Transfer Site Fund	Abs #20	\$51.14	Vouchers: #88
WWTP	Abs #20	\$530.22	Vouchers: #142-144
Capital Project at WWTP	Abs #39	\$27,000.00	Voucher: #47

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2025-26 Budget Discussion Items- After much discussion, a motion was made by Trustee Stabb, second by Trustee Satterly to propose Local Law No. 3-2025- “Property Tax Levy Increase in the Excess of the Limit of 2%” to override the municipal tax cap for the 2025-26 fiscal year. Ayes – Trustees Stabb, Satterly, Andrews, McIntyre and Mayor Dellerba; nays – none. Motion carried.

Proposed 5% Sewer Rate Increase for 2025-26- After some discussion, a motion was made by Trustee Stabb, second by Trustee Andrews to propose a 5% sewer rate increase, which, if passed, would be effective with the August 2025 billing. Ayes – Trustees Stabb, Andrews, McIntyre, Satterly and Mayor Dellerba; nays – none. Motion carried.

Public Hearings will be held on April 8, 2025, for the following: Proposed 5% Sewer Rate increase, if passed would be effective with the August 2025 billing, a Proposed Local Law to Override the Municipal Property Tax Cap and the 2025-26 Proposed Village Budget.

Adjournment: There being no other business, a motion was made to adjourn at 10:05PM by Trustee Satterly, second by Mayor Dellerba. Ayes – Trustees Satterly, Andrews, Stabb, McIntyre and Mayor Dellerba; nays – none. Motion carried.



Wendy Lee, Village Clerk