

Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of March 12, 2024
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Present:

Mayor Dellerba, Trustees Andrews, Satterly, and Stabb, Treasurer/Grant Administrator Lisa Kaiding, Street Superintendent Richard Welch, OIC Fred Robenski, Jr., Fire Chief David Pritchard, Jr. Transfer Site Foreman James Brach, WWTP Foreman Lucas Kafka, Attorney Young and Clerk Lee. Absent: Trustee Brach. Visitors: Eric McIntyre, Jerry Palczynski, and NOCCOG Circuit Rider John Healt.

Meeting: Mayor Dellerba called the meeting to order at 7:00 PM with the Pledge of Allegiance.

Minutes:

Motion by Trustee Satterly, seconded by Trustee Stabb to approve the regular meeting minutes of February 27, 2024 as presented. Ayes – Trustees Satterly, Stabb, Andrews and Mayor Dellerba; nays – none. Motion carried.

Visitors:

NOCCOG- John Healt mentioned several items in the March NOCCOG newsletter.

Correspondence:

Letter to the Editor on behalf of the Village of Boonville – by village resident Eric McIntyre- Mr. McIntyre penned a letter of support for the Village of Boonville and submitted it to the Boonville Herald. Mr. McIntyre commended the Village Board and Grant Writer on the securement of the grant and noted that this is a great opportunity for the village.

Thank you note – Family of V. Fitch- A note of thanks was received for the floral arrangement sent in memory of Mr. Vincent (Terry) Fitch, a former Village Trustee.

Monaco, Cooper, Lamme & Carr, PLLC- A letter of response was received from Ms. Storm's office regarding the FOIL request of Mr. Tyme Ferris.

Department Reports:

Grants & Treasurer- Treasurer Kaiding presented the board with her Grant Report prior to the meeting:

NY Restore Grant- The Lodging Kit Company would like to apply for a grant that would assist them in their endeavors at the old Ethan Allen property – they need a municipal sponsor. The grant, if awarded, would create jobs, rehabilitate old buildings and some of the area is Brownfield area. The Mohawk Valley Edge would assist the village with the grant, if the board approves. A motion was made by Trustee Stabb, seconded by Trustee Andrews to approve of the grant application for the NY Restore grant, with the Village of Boonville as a program sponsor. Ayes – Trustees Stabb, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Assemblyman Williams is accepting 2025 Appropriation Requests- After some discussion, a motion was made by Trustee Stabb, seconded by Trustee Andrews to have the village submit a letter on behalf of the Municipal Commission for financial assistance with the replacement of lead service water lines throughout the village. Ayes – Trustees Stabb, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

January Treasurer's Report- Treasurer Kaiding submitted her January treasurer's report to the board prior to the meeting. A motion was made by Trustee Stabb, seconded by Trustee Satterly to accept the January treasurer's report as presented. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.

ADMINISTERING:

1. \$3,000,000 grant; \$4,372,000 loan - USDA/RD
2. \$1,000,000 -DEC WQIP
3. \$2,200,000 -EFC PF
4. \$2,200,000 -EFC WIHA
5. \$454,000 -OC Main Street grant (50/50 match) – **requested \$22,776.09 for EV charger reimbursement**
6. \$100,000 -OC Flood Mitigation – Lansing Place (25% match) – **requested \$57,050.00 reimbursement**
7. \$31,769 -ARPA remaining (furnaces Fire Co & Street Dept.)
8. \$328,124 -NYS Parks (75 grant/25 match) = \$437,498.67
9. \$10,000 -Iroquois Gas Transmission Systems - towards amphitheater construction
10. \$40,500 -EFC Smart Growth – update Village/Town Comprehensive Plan (25% match)
11. \$971,000 -BRIDGE NY - Summit Street culvert that carries Mill Creek (0 match) – 2024

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MUST FIND OTHER FUNDING FOR THIS PROJECT – around \$630,000

2-8-2024 – Grant Application sent to OC Flood Mitigation for \$525,000.00

12. \$4,000 - Bullet Proof Vest grant for Boonville PD – **PD to order**
13. \$21,898 - Livescan equipment for Boonville PD - **requested reimbursement 1/2024**
14. **\$4.5 Million Dollars! Boonville is now known as a NY FORWARD COMMUNITY!**

Boonville Comprehensive Plan Committee: The BCPC's regular meeting, at the Village/Town Offices, tentatively scheduled on Wednesday, March 27, 2024 from 4-5PM.

Police- OIC Robenski presented his monthly report to the board prior to the meeting. In the month of February, a total of 191 calls for service were answered. OIC Robenski stated that background investigations have been initiated for potential hires: Joseph Serrano and Max Darman and are progressing as expected. Due to a spike in late night criminal activity in the village, Auxiliary Police have assisted with the subsequent saturation details. A special thanks to Auxiliary Police Captain Dave Smith, Aiden Croniser, Mike Schulz, Steve Schleicher and Joe Mooney for their time and dedication to this project and their willingness and enthusiasm to continue until the situation is taken care of. OIC Robenski respectfully requested permission to purchase radio equipment for the 2014 Dodge Charger patrol car. A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve of the radio purchase, at state contract pricing, for the 2014 Dodge Charger at a cost of \$4,192.08 from Motorola Solutions. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.

Streets- Supt. Welch presented his report to the board ahead of the meeting. Plowed streets; worked on new snack shack building at Erwin Park; hauled snow from parking lots and Main Street; cleaned street department storage building; organized bathroom area; cleaned trucks; picked up some green waste; fixed dozer at Transfer Site; sanded streets; worked on garage door at Transfer Site; ceiling inserted in snack shack; cleaned up walking paths.

WWTP- A report was received for the month of February and emailed to the board for review. Belt press is running well this month; 34.60 tons of sludge was produced in February and sent to the Ava Landfill; no overflow events in February; Tom Cullings continues to cross-train at the WWTP; 600 feet of sewer main has been jetted so far this year; Pulver Roofing was on site in February completing the roof replacement and window installation; installed new electric motor on aeration blower – sent old motor to Auburn Armature for repair – electrician adjusted the VFD for blower to lower over-voltage issue.

Transfer Site- No report.

Fire- The fire report was submitted via email prior to the meeting. In the month of February, a total of 13 calls were answered for service: 4 calls were in the Village; 8 were attended in the Town of Boonville; and mutual aid was given once to the Town of Woodgate. Chief Pritchard respectfully requested that the DPW department change the engine oil and filters in the fire department vehicles.

Zoning & Codes- CEO/ZEO Doolittle provided a February report via email, for the board to review. During the month of February, CEO/ZEO Doolittle conducted 4 inspections; 4 site visits and CEO/ZEO Doolittle is following up on 7 previous letters of violation.

Old Business:

Feeder Street name change to Many Drive- Attorney Young will draft a resolution for the proposed name change.

Parking Tickets- Some discussion ensued regarding the need for updated legislation regarding parking violations. Further discussion was tabled.

New Business:

Requests for Solar Eclipse Viewing at Erwin Park- Two schools requested permission to view the solar eclipse from Erwin Park on Monday, April 8, 2024, beginning in the early afternoon until the late afternoon. A motion was made by Trustee Andrews, seconded by Trustee Satterly to allow both the Herkimer Central School classroom and the Utica Academy of Science classroom to utilize the Erwin Park on Monday, April 8th to view the solar eclipse, provided that a certificate of insurance is received from both schools for the day. The Village

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of Boonville will have the bathroom facilities open at the park on the 8th of April. Ayes – Trustees Andrews, Satterly, Stabb and Mayor Dellerba; nays – none. Motion carried.

Document Shredding- Clerk Lee respectfully requested that the board allow the destruction of village documents, per the 2020 NYS Archives Records Retention & Disposition Schedule (LGS-01). The following documents are to be disposed of:

<u>Record Series:</u>	<u>Dates of Records:</u>	<u>Schedule Item:</u>	<u>Retention:</u>
Health, TS, WWTP Inv.	2017-18	514/550	6 yrs.
Quotes; Annual Contracts	2017-18	514/550	6 yrs.
Village tax receipt stubs	2015-17	1047	6 yrs.
TS cash reg. Tapes & deps.	2015-18	482	6 yrs.
FD insurance policies	2009-11	579/547	6 yrs.
Weekly payroll w/time cards	2011-17	528	6 yrs.
Abstracts; ledgers; dep. tickets;			
Ck. Stubs; qtrly. reports	2014-18	547	6 yrs.
AFLAC; Def. Comp.; health			
Ins. inv. ; retirement inv.	2004-09	550	6 yrs.
Bids	2009-16	547	6 yrs.
Vendors Permits	1996-2013	606	6 yrs.

A motion was made by Trustee Stabb, seconded by Trustee Andrews to approve of the disposal of the aforementioned records per the 2020 NYS Archives Records Retention & Disposition Schedule (LGS-01). Ayes – Trustees Stabb, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

July 4th Fireworks Show in Erwin Park- A motion was made by Trustee Satterly, seconded by Trustee Stabb to approve of the fireworks display to be conducted by American Fireworks, to be held on Friday, July 5, 2024 at Erwin Park. Ayes – Trustees Satterly, Stabb, Andrews and Mayor Dellerba; nays – none. Motion carried.

Executive Session- A motion was made by Trustee Stabb, seconded by Trustee Satterly to enter an Executive Session at 8:08PM to discuss matters pertaining to possible litigation. At this time all meeting attendees exited the meeting. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried. A motion was made by Trustee Stabb, seconded by Trustee Andrews to return to regular session at 8:45PM. No decisions were made.

Bills & Payroll- A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve the bills of abstract #19, #11 – Trust & Agency and the payrolls for the weeks of: February 25th & March 3rd as presented. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.

Gen. Fund	Abs #19	\$23,221.81	Vou: #404-433
WWTP Fund	Abs #19	\$9,585.58	Vou: #108-113
Transfer Site	Abs #19	\$2,192.03	Vou: #89-91
Trust & Agency	Abs #10	\$2,832.19	Vou: #29-31

Adjournment: There being no other business, a motion was made to adjourn at 8:46PM by Trustee Stabb, seconded by Trustee Satterly. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.

Wendy Lee

Wendy Lee, Village Clerk