

Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of March 11, 2025
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Present:

Mayor Dellerba, Trustees Andrews, McIntyre, Satterly, Stabb, Treasurer/Grant Administrator Lisa Kaidding, Street Superintendent, Richard Welch, Transfer Site Foreman James Brach, Police Chief David Olney, Police Auxiliary Captain David Smith, Fire Chief David Pritchard, Jr., Attorney Young, present at 7:04PM, and Clerk Lee. **Absent:** None.

Visitors: Joe Rowlands - NOCCOG and Glen Doughten. Mr. Rowlands mentioned several items from the March newsletter.

Meeting: Mayor Dellerba called the meeting to order at 7:00PM.

Minutes:

Motion by Trustee Satterly, seconded by Trustee Stabb to approve the February 25th public hearing and workshop minutes and March 4, 2025, special meeting minutes as presented. Ayes – Trustees Satterly, Stabb, Andrews, and Mayor Dellerba; nays – none. Motion carried.

Correspondence:

Lucrezia Johnson – April Autism Awareness month – Ms. Johnson requested to decorate the Little Village Park in honor of Autism Awareness in the month of April. A motion was made by Trustee Andrews, seconded by Trustee Satterly to approve of the request as presented by Ms. Johnson, to decorate the Little Village Park for Autism Awareness month. Ayes – Trustees Andrews, Satterly, McIntyre, Stabb and Mayor Dellerba; nays – none. Motion carried.

Department Reports:

GRANTS-

NYS Parks grant – I sent in for reimbursement of \$50,561.45

Restore NY - 1M - grant application submitted for Garrett Boone Inc., waiting for approval/denial

NY Forward – LaBerge Consultants submitted Boonville’s plan to the state, waiting on the Governor to make an announcement on awards – probably March.

MVEDD – received the \$10,000 check 12/6/24 – lighting ordered?

Oneida County Main Street program – I sent in reimbursement of \$18,434 for mural repair, painters and supplies

Capital Project WWTP – B&L Report sent via email – Bids will be open here on 2/19 at 2pm – RFQ for auditor went out on 1/22 with return date of 2/5 – only 1 received; I extended to all auditors contacted to 2/13 @ 9am.

FEMA AFG grant – completed semi-annual report and financial report – Chief ordering gear so we can ask for reimbursement before fiscal year end.

BRIDGE NY – GPI update report was sent to you all by email on 2/3

Northern Border Regional Commission – Catalyst Program – reviewing to see if village qualifies for sidewalks, infrastructure, outdoor recreation.

Administering

1. *Capital Project - WWTP*

- \$3,000,000 grant; \$4,372,000 loan - USDA/RD
- \$1,000,000 -DEC WQIP
- \$2,200,000 -EFC PF
- \$7,000,000 - WIIP

2. \$ 339,289 -OC Main Street grant - remaining

3. \$ 42,950 -OC Flood Mitigation – Lansing Place (25% match) – **remaining**

4. \$ 328,124 -NYS Parks (75 grant/25 match) = \$437,498.67

5. \$ 40,500 -EFC Smart Growth – update Village/Town Comprehensive Plan (25% match) begin Oct. 1, 2024

6. \$ 971,000 -BRIDGE NY - Summit Street culvert that carries Mill Creek (0 match) – 2024

7. \$ 275,000 – OC Flood Mitigation award

MUST FIND OTHER FUNDING FOR THIS PROJECT/finance

8. \$4.5 Million NY Forward

9. \$2.0 Million for Restore NY – 210 Grove St.

10. \$59,500 FEMA award – Assistance to Firefighters Grant

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TREASURER

Unemployment docs for N. Majewski – protest and questionnaire completed – UNEMPLOYMENT DENIED

Budget Prepping – tentative given to the board on 3/4

Enter information for Constitutional Tax Limitation / coordinate with Miranda at BMC

Email from comptroller on 3 adjustments to the AFR submitted in July...changed and submitted for acceptance.

Capital Project Bond docs requested; phone calls, emails and zoom meetings

Police- Chief Olney presented his February report to the board prior to the meeting. In the month of February: 100 of the 131 calls for service were answered by the Village Police Department. Chief Olney continues with the organization and cleaning out of the police department. Chief Olney is exploring the purchase of a pre-owned, low mileage PPV pickup truck for the department, by utilizing grant funds that they already have. Chief Olney would like approval to immediately hire one full-time officer and two to three part-time officers. Chief Olney would like to have a vestibule in the public entrance to the police station and the flooring replaced in the office.

Streets/Sewers- In the month of February Supt. Welch stated the street department has been very busy plowing and moving snow and trying to get the snowbanks cut back at intersections; fixed the transfer site snow dump gate; cleaned the park path of snow drifts.

WWTP-

- Belt press not running well for the month, BDP onsite for belt press repairs on 2/18/25. Press operating better. No Hauler activity for February 2025.
- We produced sludge in February and sent 46.16 tons to the landfill.
- We had no overflow event in February.
- Zach from the street department is cross training at the wastewater plant.
- We have been able to jet 330 feet of sewer main on so far this year.
- Eric and Zach performed 0-mark outs and 1 jetting in February:
 - Seiter & Railroad Street
- Jim Rathbun of Camden Group was on site for 21.9 hours in February 2025
- Converse Labs collected samples for permits in February.
- The Municipal Pump station pump was sent to Troy Pump to rebuild the stator, still waiting for a word on the repair.
- Return Pumps running very well no issues.
- Plant processes operate quite well, with well-balanced aeration tanks. Percent removals for BOD & TSS well within permit limits
- Continuing pump down of center clarifiers to repair same.
- Changing the setting up of the office area to make best use of square footage. Rearranging the laboratory and cleaning same.
- Snow falls were quite heavy for the entire month, snow plowing and removal continued throughout the month.
- Plant staff installed LED lights in the laboratory and bathroom.
- Installed new electric drive motor on belt press on 2/5/25.
- Plant staff replaced the fuel filter and battery on Jetter. New batteries in the metal locator.

Parks- Trustee/Park Commissioner McIntyre stated that the Lions Club has offered to donate 50 trees to Erwin Park. After some discussion by the board, a motion was made by Trustee Stabb, seconded by Trustee Andrews, to accept the donation of 50 trees from the Lions Club to Erwin Park and other village properties. Ayes – Trustees Stabb, Andrews, McIntyre, Satterly and Mayor Dellerba; nays – none. Motion carried.

Transfer Site- No report.

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Fire- The February fire report was submitted via email prior to the meeting. In the month of February, a total of 12 calls for service were received: 7 calls were answered in the Village; 3 were attended in the Town of Boonville and 2 calls were attended by the fire department in the Town of Leyden.

Zoning & Codes- CEO/ZEO Doolittle provided the February report via email, for the board to review. During the month of February, CEO/ZEO Doolittle conducted 10 site inspections and 10 site visits. Local laws are being reviewed by the police department for comment. CEO/ZEO Doolittle stated that zoning and building permits are required for all properties including municipally owned properties and public semi-public zones (Fair Grounds). All commercial and any residential buildings that are larger than 1500 square feet require stamped plans and specifications by a licensed architect or professional engineer.

Old Business: None

New Business:

WWTP Capital Project Bond Resolution- After some discussion by the board regarding the amount to bond for the WWTP Capital Project, the following resolution was offered by Trustee Stabb, seconded by Trustee Satterly, who so moved for its adoption:

BOND RESOLUTION
(SUBJECT TO PERMISSIVE REFERENDUM)

At a regular meeting of the Board of Trustees of the Village of Boonville, Oneida County, New York, held at the Town and Village Office Building, in Boonville, New York, in said Village, on March 11, 2025, at 7:00 o'clock P.M., Prevailing Time.

The meeting was called to order by Mayor Dellerba, and upon roll being called, the following were

PRESENT: Mayor Dellerba, Trustees Andrews, McIntyre, Satterly and Stabb.

ABSENT: None.

BOND RESOLUTION DATED MARCH 11, 2025.

A RESOLUTION AUTHORIZING, SUBJECT TO PERMISSIVE REFERENDUM, THE ISSUANCE OF AN ADDITIONAL \$3,000,000 BONDS OF THE VILLAGE OF BOONVILLE, ONEIDA COUNTY, NEW YORK, TO PAY PART OF THE COST OF THE CONSTRUCTION OF IMPROVEMENTS AND ADDITIONS TO AND RECONSTRUCTION OF THE WASTEWATER TREATMENT PLANT AND SANITARY SEWER COLLECTION SYSTEM, IN AND FOR SAID VILLAGE.

WHEREAS, the capital project hereinafter described, as proposed, has been determined to be a Type I Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, which it has been determined will not have any significant adverse effect on the environment; and

WHEREAS, the Board of Trustees of the Village of Boonville, Oneida County, New York, on June 11, 2019, duly adopted a bond resolution authorizing the issuance of \$9,830,000 bonds of said Village to pay the cost of the construction of improvements and additions to and reconstruction of the wastewater treatment plant and sanitary sewer collection system, in and for Village of Boonville, Oneida County, New York, including original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, and

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WHEREAS, the Board of Trustees of the Village of Boonville, Oneida County, New York, on August 23, 2022, duly adopted a bond resolution authorizing the issuance of an additional \$2,970,000 bonds of said Village to pay the cost of the aforesaid project; and

WHEREAS, the Board of Trustees of the Village of Boonville, Oneida County, New York, on June 11, 2024, duly adopted a bond resolution authorizing the issuance of an additional \$5,200,000 bonds of said Village to pay the cost of the aforesaid project; and

WHEREAS, it has now been determined that the maximum estimated cost of such specific object or purpose is \$21,000,000, an increase of \$3,000,000 over that previously authorized; and

WHEREAS, it is now desired to authorize the issuance of an additional \$3,000,000 bonds of said Village for such specific object or purpose to pay a portion of the cost thereof; NOW, THEREFORE,

BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Trustees of the Village of Boonville, Oneida County, New York, as follows:

Section 1. For the specific object or purpose of paying additional costs of the construction of improvements and additions to and reconstruction of the wastewater treatment plant and sanitary sewer collection system, in and for Village of Boonville, Oneida County, New York, including original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, there are hereby authorized to be issued an additional \$3,000,000 bonds of the Village of Boonville, Oneida County, New York, pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the maximum estimated cost of such specific object or purpose is now determined to be \$21,000,000, which specific object or purpose is hereby authorized at said revised maximum estimated cost and that the plan for the financing thereof is as follows:

- a) by the issuance of the \$9,830,000 bonds of said Village authorized to be issued pursuant to bond resolution dated and duly adopted June 11, 2019, which provided, that the amount of serial bonds ultimately to be issued were to be reduced by any State and/or Federal grants in aid received by said Village for such object or purpose was eliminated by bond resolution dated and duly adopted June 11, 2024;
- b) by the issuance of the \$2,970,000 bonds of said Village authorized to be issued pursuant to bond resolution dated and duly adopted on August 23, 2022, which provided, that the amount of serial bonds ultimately to be issued were to be reduced by any State and/or Federal grants in aid received by said Village for such object or purpose was eliminated by bond resolution dated and duly adopted June 11, 2024;
- c) by the issuance of the \$5,200,000 bonds of said Village authorized to be issued pursuant to bond resolution dated and duly adopted on June 11, 2024, which further provided, that the amount of serial bonds ultimately to be issued shall not be reduced by any State and/or Federal grants in aid received by said Village for such object or purpose and amending to so provide the prior 2019 and 2022 bond resolutions; and
- d) by the issuance of the additional \$3,000,000 bonds of said Village authorized to be issued pursuant to this bond resolution.

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Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is forty (40) years, pursuant to subdivision 4 of paragraph a of Section 11.00 of the Local Finance Law, computed from the date of the first obligations issued pursuant to the aforesaid bond resolution dated June 11, 2019. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. The faith and credit of said Village of Boonville, Oneida County, New York, are hereby irrevocably pledged to the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all the taxable real property in said Village a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Village Treasurer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Village Treasurer, consistent with the provisions of the Local Finance Law.

Section 6. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Village Treasurer, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as the Village Treasurer, shall deem best for the interests of said Village, including, but not limited to, the power to sell said bonds to the New York State Environmental Facilities Corporation; provided, however, that in the exercise of these delegated powers, the Village Treasurer shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the Village Treasurer shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 7. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, determination to sell to the New York State Environmental Facilities Corporation, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the Village Treasurer, the chief fiscal officer of such Village. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Village Treasurer shall determine consistent with the provisions of the Local Finance Law.

Section 8. The Village Treasurer is hereby further authorized, at her sole discretion, to execute a project finance and/or loan agreement, and any other agreements with the New York State Department of Environmental Conservation and/or the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the specific object or purpose described in Section 1 hereof, or a portion thereof, by a bond and/or note issue of said Village in the event of the sale of same to the New York State Environmental Facilities Corporation.

Section 9. The power to issue and sell notes to the New York State Environmental Facilities Corporation pursuant to Section 169.00 of the Local Finance Law is hereby delegated to the Village Treasurer. Such notes shall be of such terms, form and contents as may be prescribed by said Village Treasurer consistent with the provisions of the Local Finance Law.

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Section 10. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or
 - 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,
- and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150 - 2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 12. Upon this resolution taking effect, a summary thereof shall be published in the official newspaper, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 13. This resolution is adopted subject to permissive referendum.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

Mayor Dellerba	VOTING – Aye
Trustee Andrews	VOTING – Aye
Trustee McIntyre	VOTING – Nay
Trustee Satterly	VOTING – Aye
Trustee Stabb	VOTING – Aye

The resolution was thereupon declared duly adopted.

Laborer Interviews- After previously interviewing three possible candidates for a laborer's position, a motion was made by Trustee Stabb, seconded by Trustee Andrews to approve hiring Ryan Lampman as a laborer for the village. Mr. Lampman's starting hourly wage will be \$20.00. Ayes – Trustees Stabb, Andrews, McIntyre, Satterly and Mayor Dellerba; nays – none. Motion carried.

Erwin Park Fireworks show- Clerk Lee was contacted by American Fireworks to change the previous date of July 5th for the annual fireworks show at Erwin Park. A motion was made by Trustee McIntyre, seconded by Trustee Andrews to approve of the fireworks show at Erwin Park to be held on Thursday, July 3, 2025. Ayes – Trustees McIntyre, Andrews, Satterly, Stabb and Mayor Dellerba; nays – none. Motion carried.

Bills & Payroll: A motion was made by Trustee Stabb, seconded by Trustee McIntyre to approve of the following bills of Abstracts #19 for the General Fund, Transfer Site Fund, WWTP Fund #10 for the Trust & Agency Fund and the payrolls for the weeks of: February 23rd and March 2, 2025:

Gen. Fund	Abs #19	\$48,258.24	Vou: #418-442
Transfer Site	Abs #19	\$3,781.04	Vou: #81-87
WWTP Fund	Abs #19	\$17,496.26	Vou: #129-141
Trust & Agency	Abs #10	\$3,136.17	Vou: #31-33

Adjournment: There being no other business, a motion was made to adjourn at 7:45PM by Trustee Stabb, seconded by Trustee McIntyre. Ayes – Trustees Stabb, McIntyre, Andrews, Satterly, and Mayor Dellerba; nays – none. Motion carried.


Wendy Lee, Village Clerk

