

**Village of Boonville Board of Trustees**  
**13149 State Route 12**  
**Boonville, NY 13309**

**Meeting of February 27, 2024**  
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**Present:** Mayor Dellerba, Trustees Andrews, Satterly, and Stabb, Supt. Welch, Treasurer Kaiding, Attorney Young and Clerk Lee. **Absent:** Trustee Brach. **Visitors:** Lisa Stanford, BRVBCA, Andrew Scheve, BECC, Russell Ritzel and John Healt of NOCCOG.

**Meeting:** Mayor Dellerba called the meeting to order at 7:00 PM with the Pledge of Allegiance.

**Minutes:** Motion by Trustee Stabb, seconded by Trustee Satterly to approve the regular meeting minutes of January 10, 2024 as presented. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.

**Visitors:**

Lisa Stanford (Black River Valley Business & Community Alliance)- Ms. Stanford spoke regarding the upcoming St. Patrick's Day parade on Sunday, March 17<sup>th</sup> on Main Street and the pub crawl.

Andrew Scheve (Boonville Environmental Conservation Council)- Mr. Scheve spoke regarding the letter previously given to the Village Board, detailing the 2023 group's activities. Mr. Scheve also stated that the group will be partnering with the Lions Club and Roads End Orchards for Earth Day clean-up activities.

Russell Ritzel- Mr. Ritzel read a letter penned by his wife, Heather, which was also received by Clerk Lee addressed to the Village of Boonville.

NOCCOG- Mr. John Healt mentioned several items from the February newsletter.

**Correspondence:**

Letter of resignation – Daniel Maher- Mr. Maher submitted his resignation to be effective February, 24, 2024. The Village Board accepts his resignation and wishes him well in his future endeavors.

NYS Department of State- A letter of congratulations was received regarding the village being awarded funding from the NY Forward Program.

Monaco, Cooper, Lamme & Carr, PLLC- This letter was received with regard to a prior FOIL request placed by Mr. Tyme Ferris.

Letter – Heather Ritzel- This letter was received via email from Mrs. Ritzel's husband, Russell. The letter was regarding the NY Forward Program grant award received by the village.

**New Business:**

Transfer Site Concrete Retaining Wall Bid- One bid was received for this project:

Dolan Construction	\$55,000.00
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A motion was made by Trustee Stabb, seconded by Trustee Satterly to accept the bid as presented in the amount of \$55,000.00 from Dolan Construction. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.

NYRWA Training Conference – Turning Stone Resort- Foreman Lucas Kafka respectfully asked to attend the training workshop and exhibition on Monday, May 20-22, 2024 in Verona, NY. A motion was made by Trustee Stabb, seconded by Trustee Andrews to approve of Foreman Kafka's attendance at the training and exhibition event May 20-22, 2024. Ayes – Trustees Stabb, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Decorate Little Village Park- Ms. Lucrezia Johnson respectfully requested permission to decorate the Little Village Park for Autism Awareness month in April. A motion was made by Trustee Andrews, seconded by Trustee Satterly to approve of the decoration of the Little Village Park in the month of April for Autism Awareness. Ayes – Trustees Andrews, Satterly, Stabb and Mayor Dellerba; nays – none. Motion carried.

Playground Communication Signs- Ms. Lucrezia Johnson respectfully requested to donate two communication signs one for each playground at the Erwin Park for autistic or non-verbal children to use. A motion was made by Trustee Satterly, seconded by Trustee Stabb to approve of the placement of the communication signs, one at each playground. Ayes – Trustees Satterly, Stabb, Andrews and Mayor Dellerba; nays – none. Motion carried.

2024 Fire Department Insurance Renewal- The 2024 Fire Department insurance renewal is due March 1<sup>st</sup>. This year's premium will be \$16,559.64. Additionally presented, was a proposal for an accident insurance policy for the fire fighters at an annual cost of \$1,163.00. A motion was made by Trustee Andrews seconded by Trustee Stabb to approve of the renewal of the Fire Department insurance at a premium of \$16,559.64 and the proposal for the accident insurance was denied. Ayes – Trustees Andrews, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried.

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**Other Business:**

Girl Scout Cookie Sales & Storage- Supt. Welch respectfully inquired of the possibility of the Girl Scouts having a cookie sale in the Little Village Park bandstand on Sunday, March 17<sup>th</sup> during the St. Patrick's Day parade and, additionally, to be able to store the pallets of cookies at the village's storage building for the duration of cookie sales and distribution. A motion was made by Trustee Satterly, seconded by Trustee Andrews to approve of the Girl Scout cookie sales on March 17<sup>th</sup> at the bandstand in the Little Village Park and approve of the storage of the cookies at the village's storage building, provided a certificate of insurance for both events is given to the village. Ayes – Trustees Satterly, Andrews, Stabb and Mayor Dellerba; nays – none. Motion carried.

Executive Session- A motion was made by Trustee Satterly, seconded by Trustee Andrews to enter Executive Session at 7:45PM to discuss and employee's conclusion of their probationary term. Ayes – Trustees Satterly, Andrews, Stabb and Mayor Dellerba; nays – none. Motion carried. All present, at this time, with the exception of Supt. Welch and Attorney Young, exited the meeting. Supt. Welch exited the meeting at 8:20PM. A motion was made by Trustee Stabb, seconded by Trustee Satterly to return to regular session at 8:28PM. A motion was made by Trustee Stabb, seconded by Trustee Andrews to grant Zachary Kirkbride a permanent position as a Laborer with a pay increase of \$0.50 per hour, effective immediately. Ayes – Trustees Stabb, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

**Bills & Payroll:** A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve the bills of abstract #18 and payrolls for the weeks of: February 11<sup>th</sup> & 18<sup>th</sup> as presented. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none; motion carried.

General Fund	Abs #18	\$47,368.99	Vouchers: #393-403
WWTP Fund	Abs #18	\$38,142.63	Vouchers: #105-107
Transfer Site Fund	Abs #18	\$42.30	Voucher: #88

**Adjournment:** There being no other business, a motion was made to adjourn at 8:38PM by Trustee Stabb, seconded by Trustee Andrews. Ayes – Trustees Stabb, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

*Wendy Lee*  
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Wendy Lee, Village Clerk