

Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of February 13, 2024
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Present:

Mayor Dellerba, Trustees Andrews, Satterly, and Stabb, Treasurer/Grant Administrator Lisa Kaiding, Street Superintendent Richard Welch, OIC Fred Robenski, Jr., Fire Chief David Pritchard, Jr. and Firefighter Nick Amicucci, Transfer Site Foreman James Brach, WWTP Foreman Lucas Kafka and Clerk Lee.

Absent: Trustee Brach.

Meeting: Mayor Dellerba called the meeting to order at 7:00 PM with the Pledge of Allegiance.

Minutes:

Motion by Trustee Stabb, seconded by Trustee Satterly to approve the regular meeting minutes of January 23, 2024 as presented. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.

Visitors: None.

Correspondence:

Catholic Women's Club of Christ Our Hope Church- A donation in the amount of \$100.00 was received for the Fire Department. Clerk Lee sent a thank you note to the organization.

Boonville Environmental Conservation Council, Inc. (BECC)- Mr. Andrew Scheve, Treasurer of the council, emailed a letter to be disbursed to the Village Board. The letter detailed their 2023 activities as well as mentioning their intended activities and events for 2024.

New York Rural Water Association (NYRWA)- 45th Annual Technical Training Workshop & Exhibition will be held on May 20-22, 2024 in Verona, NY at the Turning Stone Resort.

Department Reports:

Grants & Treasurer- Treasurer Kaiding presented the board with her Grant Report prior to the meeting:

***THE VILLAGE OF BOONVILLE WAS AWARDED \$4.5 MILLION DOLLARS
THROUGH THE NY FORWARD GRANT!!!***

***Trustee Stabb commended Grant Administrator Kaiding
and the other Village employees on a job well done!!***

ADMINISTERING: \$10,451,128 grants and \$4,372,000 loans for WWTP upgrade:

1. \$3,000,000 grant; \$4,372,000 loan - USDA/RD
2. \$1,000,000 -DEC WQIP
3. \$2,200,000 -EFC PF
4. \$2,200,000 -EFC WIIA
5. \$454,000 -OC Main Street grant (50/50 match) – **requested \$22,776.09 for EV charger reimbursement**
6. \$100,000 -OC Flood Mitigation – Lansing Place (25% match) – **requested \$57,050.00 reimbursement**
7. \$31,769 -ARPA remaining (furnaces Fire Co & Street Dept.)
8. \$328,124 -NYS Parks (75 grant/25 match) = \$437,498.67
9. \$10,000 -Iroquois Gas Transmission Systems - towards amphitheater construction
10. \$40,500 -EFC Smart Growth – update Village/Town Comprehensive Plan (25% match)
11. \$971,000 -BRIDGE NY - Summit Street culvert that carries Mill Creek (0 match) – 2024
MUST FIND OTHER FUNDING FOR THIS PROJECT – around \$630,000
2-8-2024 – Grant Application sent to OC Flood Mitigation for \$525,000.00
12. \$4,000 - Bullet Proof Vest grant for Boonville PD – **guys/girls need to provide measurements and order**
13. \$21,898 - Livescan equipment for Boonville PD - **requested reimbursement 1/2024**

NYS Retirement: The Village of Boonville and the Municipal Commission of Boonville are now Gold Enhanced Certified!

Boonville Comprehensive Plan Committee: The group will be hosting a public meeting, at the Village/Town Offices, on Thursday, February 15, 2024 from 7-8PM.

Police- OIC Robenski presented his monthly report to the board prior to the meeting. In the month of January, a total of 173 calls for service were answered.

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OIC Robenski and the board, briefly discussed the need to raise the price of parking tickets. Attorney Young will be contacted regarding the need for legislation for same.

Streets- Supt. Welch presented his report to the board ahead of the meeting. Hauled snow from parking lot to take to fairgrounds; plowed streets; plowed fairgrounds for parking; fixed Fisher plow motor and flushed all fluids; worked on fixing shop floor grates; fixed #11 sander controller; removed 2008 Chevy 3500 from service for broken frame; cleaned street department garage and trucks; fixed and painted street signs; shot grade for new park bathroom; readied trucks for possible snow; measured up the old chlorine building for materials to put in a new floor; 2012 GMC Duramax truck will be put up for sale through Auctions International; and Trustee Stabb inquired if the solar panels that were removed from the Village/Town Office building could be installed on the street department storage building. Supt. Welch will check on this.

WWTP- A report was received for the month of January and emailed to the board for review. Belt press is running well this month; 23.36 tons of sludge was produced in January and sent to the Ava Landfill; no overflow events in January; Tom Cullings continues to cross-train at the WWTP; 200 feet of sewer main on South Street has been jetted so far this year; Lucas has performed one mark-out in January: Water Street; Pulver Roofing was on site in January continuing roof replacement and window installation; installed new electric motor on aeration blower – sent old motor to Auburn Armature for repair; Lucas had to drain final clarifier to clean return sludge line on bottom of tank; Tom Cullings and Lucas worked through the night to drain tank and flush lines with village's jet machine.

Transfer Site- Foreman Brach stated that he will soon be short-staffed at the Transfer Site, due in part to employee illness/surgeries and one employee that may soon be leaving to begin full-time employment elsewhere. Foreman Brach stated that he may need the Board to hire some new part-time employees in the near future.

Fire- A report was submitted for the month of January which was sent to the board ahead of the meeting via email. In the month of January, a total of 15 calls were answered for service: 9 calls were in the Village; 4 were attended in the Town of Boonville; 1 call was attended in the Town of Leyden and mutual aid was given once to the Town of Constableville.

Zoning & Codes- CEO/ZEO Doolittle provided a January report via email, for the board to review. During the month of January, CEO/ZEO Doolittle conducted 6 inspections; 6 site visits and mailed/emailed 4 letters of violation. CEO/ZEO Doolittle's report also states that the required CEO/ZEO training schedule for 2024 – one Friday per month; working on fire and property maintenance inspections; working with Complete Streets program and Boonville Comprehensive Master Plan Committee.

Old Business:

Park Reservation Form- The park reservation form was reviewed by the board and the board requested that Clerk Lee send the form to Attorney Young for review, before adoption.

New Business:

Boonville Area Chamber of Commerce- The BACC submitted their list of events for 2024, to the board for approval: June 1st – Best of Boonville event; Farmer's Market at Erwin Park – Lansing Pavilion - June 13th – September 26th; Christmas Parade – November 30th. Road closures will be needed for the Best of Boonville and Christmas Parade events. After review of the event dates, a motion was made by Trustee Stabb, seconded by Trustee Andrews to approve of the aforementioned event dates as presented. Ayes – Trustees Stabb, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Girl Scout Drive-Through Cookie Sales- Supt. Welch on behalf of the Girls Scouts of NYPENN Pathways, Inc., to utilize the pavilion area at Erwin Park for a drive-through cookie sale on Saturday, February 17th, 12-4PM. The Girl Scouts of NYPENN Pathways, Inc., has already provided a certificate of insurance for the event. A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve of the event as presented. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.

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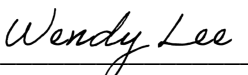
Town of Boonville 2024 Fire Contract- The Town of Boonville 2024 Fire Contract was presented to the board for review. No changes to the contract have been made from the previous year. A motion was made by Trustee Stabb, seconded by Trustee Andrews to approve the contract and direct Mayor Dellerba to sign it. Ayes – Trustees Stabb, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Executive Session- A motion was made by Trustee Stabb, seconded by Trustee Satterly to enter an Executive Session at 8:15PM to discuss matters pertaining to discuss a particular individual’s previous employment history. At this time all meeting attendees exited the meeting. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried. A motion was made by Trustee Stabb, seconded by Trustee Andrews to return to regular session at 8:28PM. No decisions were made.

Bills & Payroll- A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve the bills of abstract #17, #10 – Trust & Agency and #27 – Capital Fund @ WWTP and the payrolls for the weeks of: January 21st, 28th, and February 4th as presented. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.

Gen. Fund	Abs #17	\$20,525.48	Vou: #364-392
WWTP Fund	Abs #17	\$16,663.93	Vou: #93-104
Transfer Site	Abs #17	\$2,287.96	Vou: #83-87
Trust & Agency	Abs #10	\$2,792.95	Vou: #26-28
Capital Fund @ WWTP	Abs #27	\$6,404.93	Vou: #32

Adjournment: There being no other business, a motion was made to adjourn at 8:29PM by Trustee Satterly, seconded by Trustee Andrews. Ayes – Trustees Satterly, Andrews, Stabb and Mayor Dellerba; nays – none. Motion carried.



Wendy Lee, Village Clerk