

Village of Boonville Board of Trustees  
13149 State Route 12  
Boonville, NY 13309

Meeting of April 9, 2024  
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**Present:**  
Deputy Mayor Stabb, Trustees Andrews, Brach, and Satterly, Treasurer/Grant Administrator Lisa Kaiding, Fire Chief David Pritchard, Jr., Nick Amicucci, Transfer Site Foreman James Brach, Attorney Young, present at 7:15pm and Clerk Lee. Absent: Mayor Dellerba. Visitors: Jerry Palczynski, Lisa Stanford and NOCCOG Circuit Rider John Healt.

**Meeting:** Deputy Mayor Stabb called the meeting to order at 7:00 PM with the Pledge of Allegiance.

**Minutes:**  
Motion by Trustee Satterly, seconded by Trustee Andrews to approve the regular meeting minutes of March 26, 2024 as presented. Ayes – Trustees Satterly, Andrews, Brach and Deputy Mayor Stabb; nays – none. Motion carried.

**Visitors:**  
Lisa Stanford- Ms. Stanford spoke regarding the proposed schedule of events for the Black River Valley Business and Community Alliance (BRVBCA). Some of the events scheduled for 2024 include: the backpack drive to be held in August at the Boonville-Oneida Co. Fairgrounds and the Trunk or Treat event scheduled to be held in October. Ms. Stanford mentioned that the pocket map sales have for Boonville have begun and the maps will be on sale locally for \$5.00 each.

NOCCOG- John Healt mentioned several items in the April NOCCOG newsletter.

**Correspondence:**  
Oneida Co. Dept. of Finance- Mayor Dellerba received notification of the Boonville properties scheduled to be auctioned by Oneida Co. Dept. of Finance on May 18, 2024 at 10:00am.

**Department Reports:**  
Grants & Treasurer- Treasurer Kaiding presented the board with her Grant Report prior to the meeting:

NY Forward- The Mayor nominated 16 individuals to sit on the Local Planning Committee (LPC) and submitted the list of nominations to the Department of State (DOS) for review and selection. The following thirteen individuals were selected by the Department of State to sit on the Local Planning Committee: Lisa Stanford, Lisa Bellinger, Sharon Cihocki, Patricia Thomas, Katrina Fiorenza, Wayne Weiler, Heidi Barrett, Phyllis White, Tara Silliman, Leah Boek, Jenifer Andrews, Michael Kramer and Laura Cohen of Mohawk Valley Edge. The LPC will have a training session and meet with members from the DOS and Laberge Group in the near future.

Oneida Co. Main St. Program- Mayor Dellerba, Trustee Stabb and Grant Admin. Kaiding met with two members of the Oneida Co. Planning Dept. They are willing to assist the village in any way they can with all grants, as they know we have limited resources. Bids can go out for the refurbishing of the wall for the “Boonville Welcomes You” sign.

Summit Street Bridge- A Flood Mitigation grant application was submitted to Oneida County for \$525,000. Still, which, if awarded to the village, will help with the funding gap on the bridge project. Waiting for a response.

FEMA AFG grant application- This application was submitted on 3/7 for \$72,225 for PPE for the Fire Fighters.

Capital Project WWTP- Barton & Loguidice – they sent an update report to the board for review last week. Form E and all project costs are attached for your information.

NY Restore- A grant that would assist Lodging Kit Company with their endeavors at the Ethan Allen property – they need a municipal sponsor (the Village) and they are a perfect fit for this grant as they are creating jobs, rehabbing old buildings, some of the area is Brownfield area, and the Mohawk Valley Edge will assist me with this grant. The Project was accepted by the DOS so we can apply.

- ADMINISTERING:**
1. \$3,000,000 grant; \$4,372,000 loan - USDA/RD
  2. \$1,000,000 -DEC WQIP
  3. \$2,200,000 -EFC PF
  4. \$2,200,000 -EFC WIIA
  5. \$454,000 -OC Main Street grant (50/50 match)
  6. \$100,000 -OC Flood Mitigation – Lansing Place (25% match) – **requested \$57,050.00 reimbursement**
  7. \$31,769 -ARPA remaining (furnaces Fire Co & Street Dept.)
  8. \$328,124 -NYS Parks (75 grant/25 match) = \$437,498.67
  9. \$10,000 -Iroquois Gas Transmission Systems - towards amphitheater construction

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- 10. \$40,500 -EFC Smart Growth – update Village/Town Comprehensive Plan (25% match)
- 11. \$971,000 -BRIDGE NY - Summit Street culvert that carries Mill Creek (0 match) – 2024  
MUST FIND OTHER FUNDING FOR THIS PROJECT – around \$630,000  
2-8-2024 Grant Application sent to OC Flood Mitigation for \$525,000
- 12. \$4,000 – Bullet Proof Vest grant for Boonville PD – **PD to order**
- 13. \$21,898 – Livescan equipment for Boonville PD – **requested reimbursement 1-2024**
- 14. \$4.5 Million Dollars! Boonville is now known as a **NY FORWARD COMMUNITY!!**

Erwin Park project – La Bella Group update- Grant Administrator Kaiding provided the board with a proposed plan and project estimate for discussion and decision. A motion was made by Trustee Brach, seconded by Trustee Andrews to remove the application with the NYS DEC with regard to the Erwin Park former swimming beach area, per the recommendation of the La Bella Group. Ayes – Trustees Brach, Andrews, Satterly and Deputy Mayor Stabb; nays – none. Motion carried.

Comprehensive Plan Committee- Next meeting has not been scheduled yet, due to the decision needed by the Town and Village on the proposal received from the consultant groups:

La Bella Group	\$49,150.00
Planning 4 Places	\$77,664.00

A motion was made by Trustee Andrews, seconded by Trustee Brach to accept the proposal from La Bella Group for \$49,150.00 for consulting services on the Boonville Comprehensive Plan. Furthermore, the Village of Boonville will fund one half of the remaining balance, \$4,325.00, of the cost of services: \$49,150.00 (consulting services) - \$40,500.00 (grant obtained by the Village) = \$8,650.00 (remaining balance). Ayes – Trustees Andrews, Brach, Satterly and Deputy Mayor Stabb; nays – none. Motion carried.

Police- OIC Robenski presented his monthly report to the board prior to the meeting. In the month of March, a total of 176 calls for service were answered. OIC Robenski stated that background investigations are progressing for potential hires: Joseph Serrano and Max Darman. Overnight suspicious activity complaints have been reduced but recently submitted video shows there are 2-3 suspects still active. Residents locking their vehicles has had significant deterrent value. Overnight surveillance details will continue. The Village of Boonville and the Police Department would like to thank Auxiliary Police Captain Dave Smith and Auxiliary Police Officer Paul Montegari for their valuable assistance with the massive influx of people into the village to view the eclipse. The situation seemed overwhelming at times due to very large crowds and very heavy traffic and without their help, this detail would not have been so successful.

Streets- Supt. Welch presented his report to the board ahead of the meeting. Plowed and sanded streets; worked on new snack shack building at Erwin Park; recertified in Dig Safe for excavation safety; ordered parts for street sweeper; ordered 6-inch sewer pipe for new bathroom at Erwin Park; serviced street sweeper washed backhoe for school’s touch a truck event during the eclipse; opened up park bathrooms for eclipse viewers; picked up green waste.

WWTP- A report was received for the month of March and emailed to the board for review. Belt press is running well this month; 16.29 tons of sludge was produced in March and sent to the Ava Landfill; no overflow events in March; Tom Cullings continues to cross train at the plant; 600 feet of sewer main has been jetted so far this year; Lucas had two sewer calls in March for plugged lines: both were on East Road; Julia Whitehouse and Jim Rathbun of the Camden Group was on site to cover the plant operations while Lucas was on vacation; Life Science Labs collected samples for permit in March; Pulver Roofing of Utica was on site in March to complete clean-up of roof debris and repair of broken brick face of operations building; we had to send the electric motor from the blower system to Auburn Armature for repair; according to the repair estimate it will be too much to repair and should be replaced – Lucas has compiled quotes.

Transfer Site- No report.

Fire- The fire report was submitted via email prior to the meeting. In the month of March, a total of 8 calls were answered for service: 5 calls were in the Village and 3 were attended in the Town of Boonville. Chief Pritchard stated that the ladder truck will be going in for an inspection on April 18<sup>th</sup> and that the firefighters’ physicals are scheduled for April 27<sup>th</sup>.

Zoning & Codes- CEO/ZEO Doolittle provided a March report via email, for the board to review. During the month of March, CEO/ZEO Doolittle conducted 0 inspections; 5 site visits and CEO/ZEO Doolittle is following up on previous letters of violation.

**Old Business:** None.

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**New Business: 2024-25 Tentative Village Budget-** Deputy Mayor Stabb briefly discussed the 2024-25 tentative Village Budget and stated that the board would like to table the adoption of the budget until a full board is present.

**2024 3.1% Proposed Sewer Rate Increase-** Deputy Mayor Stabb briefly discussed the proposed 2024 3.1% sewer rate increase and stated that the board would like to table the potential adoption of the rate increase until a full board is present.

**Feeder Street Renamed to Many Drive-** Ms. Kim Marie Skerpon now owns all of the parcels along Feeder Street and respectfully requested of the Village Board to allow her to rename the street in memory of her late father William R. Many.

**RESOLUTION**  
**No. 1-2024**

**AT** a regular meeting of the Board of Trustees of the Village of Boonville, the following Resolution was offered by Trustee Brach, seconded by Trustee Andrews, who moved for its adoption.

**WHEREAS**, village resident Kim Marie Skerpon owns all parcels located on Feeder Street, with one lot being co-owned by William G. Skerpon;

**WHEREAS**, Kim Marie Skerpon approached the Village and requested permission to change the name of Feeder Street to Many Drive;

**WHEREAS**, the Village is in agreement with the requested name change;

**NOW THEREFORE BE IT RESOLVED**, by the Village Board of the Village of Boonville, that the Village of Boonville has no objection to Kim Marie Skerpon’s request to change the name of Feeder Street to Many Drive and will notify the NYS Department of Transportation, Oneida County Department of Planning, United States Postal Service, EMS, Town of Boonville and Adirondack Central School of the change.

<b>AYES:</b> Deputy Mayor Stabb Trustee Andrews Trustee Brach Trustee Satterly	<b>NAYS:</b> None.	<b>ABSENT:</b> Mayor Dellerba
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 _____ Wendy Lee - Village Clerk	<u>April 9, 2024</u>
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**Request from Ryan O’Neil of the Boonville Concert Band-** Mr. O’Neil respectfully requested to have the Village of Boonville act as a fiscal sponsor for the Boonville Concert Band, for the purpose of their grant application to the Kenneth V. and Jeannette Remp-Sawyer Community Fund Grant through the Northern New York Community Foundation (NNYCF). The Boonville Concert Band was awarded this grant in 2022, and, due to the band’s non-profit status with the IRS, the NNYCF asked the Village of Boonville to act as their fiscal sponsor. A motion was made by Trustee Satterly, seconded by Trustee Brach to approve of the Village of Boonville to act as a fiscal sponsor on behalf of the Boonville Concert Band to facilitate their 2024 grant application to the Kenneth V. and Jeannette Remp-Sawyer Community Fund Grant through the Northern New York Community Foundation (NNYCF). Ayes – Trustees Satterly, Brach, Andrews and Deputy Mayor Stabb; nays – none. Motion carried.

**Boonville Concert Band Summer Schedule-** Mr. O’Neil furthermore respectfully requested approval for the summer band concert schedule to be held at Erwin Park’s Ethan Allen Pavilion from 5:00PM – 10:00PM on the following Friday dates: July 12<sup>th</sup> and 19<sup>th</sup>, August 2<sup>nd</sup> and 16<sup>th</sup>. A motion was made by Trustee Brach, seconded by Trustee Satterly to approve of the aforementioned summer band concert schedule to be held in Erwin Park’s Ethan Allen Pavilion, contingent upon the Village receiving a certificate of insurance from the band for the performance dates. Ayes – Trustees Brach, Satterly, Andrews and Deputy Mayor Stabb; nays – none. Motion carried.

**Executive Session-** A motion was made by Trustee Andrews, seconded by Trustee Satterly to enter Executive Session at 8:00PM to discuss matters pertaining to ongoing litigation. At this time all meeting attendees exited the meeting with the exception of Attorney Young. Ayes – Trustees Andrews, Satterly, Brach and Deputy Mayor Stabb; nays – none. Motion carried. A motion was made by Trustee Brach, seconded by Trustee Andrews to return to regular session at 8:32PM. No decisions were made.

**Bills & Payroll-** A motion was made by Trustee Andrews, seconded by Trustee Brach to approve the bills of abstract #21, #12 – Trust & Agency, #28 for the Capital Project and the payrolls for the weeks of: March 24<sup>th</sup> & March 31<sup>st</sup> as presented. Ayes – Trustees Andrews, Brach, Satterly and Deputy Mayor Stabb; nays – none. Motion carried.

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Gen. Fund	Abs #21	\$42,589.70	Vou: #446-476
WWTP Fund	Abs #21	\$9,399.03	Vou: #119-126
Transfer Site	Abs #21	\$4,511.10	Vou: #93-99
Trust & Agency	Abs #12	\$2,792.95	Vou: #32-34
Capital Project @ WWTP	Abs #28	\$20,634.85	Vou: #34-35

**Adjournment:** There being no other business, a motion was made to adjourn at 8:34PM by Trustee Brach, seconded by Trustee Andrews. Ayes – Trustees Brach, Andrews, Satterly, and Deputy Mayor Stabb; nays – none. Motion carried.

Wendy Lee

Wendy Lee, Village Clerk